

October 16, 2023

John Cooper from NIMAC spoke about the Niagara Falls Airbase at 6:50 pm. and the Regular Town Board Meeting for the Town of Wheatfield was held October 16, 2023 at 7:00 pm at Wheatfield Town Hall, 2800 Church Road, North Tonawanda, County of Niagara and State of New York to audit bills and to conduct any other business coming before the Town Board.

PRESENT: Supervisor Don MacSwan, Councilman Larry Helwig, Councilman Gilbert Doucet, Councilman Randy Retzlaff, Councilman Curt Doktor, Town Attorney Matthew Brooks and Town Clerk Kathleen Harrington-McDonell

PUBLIC INPUT – none

Moved by Councilman Retzlaff and seconded by Councilman Doktor to accept the minutes dated October 2, 2023 as presented.

This motion was CARRIED: AYES 5 – NAYS 0.

Moved by Councilman Doucet and seconded by Councilman Helwig to approve the October 16, 2023 bill payment for voucher #20231651 – 20231781 in the amount of \$791,934.28

General Fund	\$243,853.74
Highway	\$176,512.89
Water/Sewer	\$251,162.65
Fire	\$ 233.92
Refuse	\$103,426.86
Pre-paid	\$ 16,744.22

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Retzlaff and seconded by Councilman Helwig;

WHEREAS, the Code of the Town of Wheatfield contains and specifies the local laws, and ordinances of the Town of Wheatfield; and

WHEREAS, the Town of Wheatfield has identified various sections of the Code that need to be updated, clarified, and/or modernized; and

WHEREAS, the Town Attorney has drafted a revision to the Codes of the Town of Wheatfield and a draft of this Code revision was presented to the Town Board; and

WHEREAS, in accordance with Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act - SEQRA) of the Environmental Conservation Law, the Wheatfield Town Board has determined that this is an Unlisted Action; and

WHEREAS, a public hearing was held regarding this Code amendment, and no adverse comments were received; and

WHEREAS, pursuant to Municipal Home Rule, the Town Board is proposing to adopt this revision by enacting text amendment to the Code of the Town of Wheatfield.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

The Wheatfield Town Board, in accordance with the State Environmental Quality Review Act (SEQRA) has determined that the proposed amendments to the Codes of the Town of Wheatfield will not adversely affect the natural resources of the State and/or the health, safety, and welfare of the public and is consistent with social and economic considerations and, therefore, issues the attached SEQRA Negative Declaration in accordance with Section 617.7 of the SEQRA regulations; and

BE IT FURTHER RESOLVED, that the Supervisor is authorized to sign the Short Environmental Assessment Form (SEAF Parts 1, 2 &3), which will act as the Negative Declaration.

This motion was CARRIED: AYES 5 - NAYS 0.

Off-Road Vehicle Law - SEQR

Moved by Councilman Doktor and seconded by Councilman Helwig;

WHEREAS, the Code of the Town of Wheatfield contains and specifies the local laws, and ordinances of the Town of Wheatfield; and

WHEREAS, the Town of Wheatfield has identified various sections of the Code that need to be updated, clarified, and/or modernized; and

WHEREAS, the Town Attorney has drafted a revision to the Codes of the Town of Wheatfield and a draft of this Code revision was presented to the Town Board; and

WHEREAS, pursuant to Municipal Home Rule Law, the Town Board is proposing to enact a local law as follows:

Be it enacted by the Town Board of the Town of Wheatfield, New York, that the Wheatfield Town Board amends the Town Code to add Local Law 4-2023 entitled “Operation of Off-Road Vehicles on Public Highways in the Town of Wheatfield”, as illustrated in the attached copy; and

WHEREAS, the Town also referred these Code Amendments to the Niagara County Planning Board and received their approval; and

WHEREAS, the Wheatfield Town Board held a Public Hearing on these proposed Code Amendments; and no adverse comments were received; and

WHEREAS, the Town Board, in accordance with Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act - SEQRA) of the Environmental Conservation Law, has issued a SEQR Negative Declaration.

NOW THEREFORE BE IT RESOLVED, that the Wheatfield Town Board amends the Code of the Town of Wheatfield to adopt Local Law 4-2023 entitled “Operation of Off-Road Vehicles on Public highways in the Town of Wheatfield.”

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Doucet and seconded by Councilman Retzlaff to approve the request of Mike Ranalli, Director of the Recreation Department to hire Emily Quider, Debbie Figueroa, and Kerry Haseley as Recreation Aides at the Youth Center, at the rate of pay and terms pursuant to Job Specifications of said position, subject to Human Resource Department Approval and a Niagara County criminal background check.

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Retzlaff and seconded by Councilman Doktor to approve the request of Mark Clark, Superintendent of the Water/Sewer Department, to authorize the hire of Cody Baio as a Laborer at a rate of pay and terms pursuant to Job Specifications of the Water/Sewer Department’s Laborer position and pending approval of Human Resources and a Niagara County criminal background check.

This motion was CARRIED: AYES 5 – NAYS 0.

Moved by Councilman Retzlaff and seconded by Councilman Helwig to schedule a Public Hearing on November 6, 2023 at 7:00 pm on the 2024 Preliminary Budget.

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Helwig and seconded by Councilman Doktor to approve an amendment to the 2023 Highway Fund budget to provide the estimated revenue and budget appropriation for the excess revenue from the sale of Highway surplus equipment by auction over the 2023 original budget estimate to be transferred to the Highway Equipment Capital Reserve as follows:

Off-Road Vehicle Law Adoption

Highway Fund

Increase Estimated Revenues:

Account DA.0000.2665 Sale of Equipment \$13,855

Increase Appropriations:

Account DA.9901.0904 Transfer to Capital Res \$13,855

This motion was CARRIED: AYES 5- NAYS 0.

Moved by Councilman Doucet and seconded by Councilman Doktor to approve the request of Mike Ranalli, Director of the Recreation Department to hire Brock Kroening as basketball instructor, at the rate of pay and terms pursuant to Job Specifications of said position, subject to Human Resource Department Approval and a Niagara County criminal background check.

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Retzlaff and seconded by Councilman Helwig to approve changes to the 2024 Tentative Budget for the General Fund, Highway Fund, Water Fund, Sewer Fund and Lighting Districts decreasing total estimated revenues by \$87,786, total budget appropriations by \$88,674 and total property taxes by \$888 for various accounts as set forth in the schedule before you.

<u>Account No.</u>	<u>Description</u>	<u>Change</u>	<u>From</u>	<u>To</u>
<u>General Fund</u>				
Decrease in Estimated Revenues				
A.0000.1120	Sales Tax	<u>(24,198)</u>	3,156,348	3,132,150
Decrease in Appropriations				
A.1220.0100	Supervisor Pers	(7,502)	120,133	112,631
A.1340.0100	Budget Pers	(9,995)	63,565	53,570
A.1420.0100	Attorney Pers	(2,500)	148,436	145,936
A.1430.0100	Human Resources Pers	(2,501)	55,831	53,330
A.9030.0800	Social Security	(1,700)	157,600	155,900
Total Decrease in Appropriations		<u>(24,198)</u>	<u>545,565</u>	<u>521,367</u>
<u>Highway Fund</u>				
Decrease in Estimated Revenues				
DA.0000.1120	Sales Tax	<u>(70,000)</u>	2,785,649	2,715,649
Decrease in Appropriations				
DA.5130.0200	High Machinery Equip	(60,000)	160,000	100,000
DA.5142.0400	Snow Removal Contr	(10,000)	210,000	200,000
Total Decrease in Appropriations		<u>(70,000)</u>	<u>370,000</u>	<u>300,000</u>
<u>Water Fund</u>				
Increase in Estimated Revenues:				
F.0000.2140	Metered Water Sales	<u>412</u>	<u>1,666,730</u>	<u>1,667,142</u>
Increase in Appropriations				
F.8310.0100	Water Admin Pers	<u>412</u>	<u>101,394</u>	<u>101,806</u>
<u>Sewer Fund</u>				
Increase in Estimated Revenues				
G.0000.2121	Delinquent Sewer Rents	<u>6,000</u>	<u>20,000</u>	<u>26,000</u>
Increase in Appropriations				
G.8110.0100	Sewer Admin Pers	<u>412</u>	<u>101,394</u>	<u>101,806</u>
Decrease in Property Taxes				
G.0000.1001	Property Tax-Sewer	<u>(5,588)</u>	<u>1,045,954</u>	<u>1,040,366</u>

October 16, 2023

<u>Account No.</u>	<u>Description</u>	<u>Change</u>	<u>From</u>	<u>To</u>
<u>Lighting Districts</u>				
Increase (Decrease) in Appropriations				
SL.5182.0401	Lighting Dist #1-Bergholz	\$ (75)	\$ 7,475	\$ 7,400
SL.5182.0402	Light Dist #2-Liberty/Sawyer	25	3,975	4,000
SL.5182.0403	Lighting Dist #3-Ashwood	(50)	18,550	18,500
SL.5182.0404	Lighting Dist #4-Woodlands	2,000	800	2,800
SL.5182.0405	Lighting Dist #5-Brookfield	1,600	-	1,600
SL.5182.0406	Lighting Dist #6-Whistling	1,200	-	1,200
Total Increase in Appropriations		<u>\$ 4,700</u>	<u>\$ 30,800</u>	<u>\$ 35,500</u>
Increase (Decrease) in Property Taxes				
SL.0000.1001	Lighting Dist #1-Bergholz	\$ (75)	\$ 7,475	\$ 7,400
SL.0000.1002	Light Dist #2-Liberty/Sawyer	25	3,975	4,000
SL.0000.1003	Lighting Dist #3-Ashwood	(50)	18,550	18,500
SL.0000.1004	Lighting Dist #4-Woodlands	2,000	800	2,800
SL.0000.1005	Lighting Dist #5-Brookfield	1,600	-	1,600
SL.0000.1006	Lighting Dist #6-Whistling	1,200	-	1,200
Total Increase in Property Taxes		<u>\$ 4,700</u>	<u>\$ 30,800</u>	<u>\$ 35,500</u>
<u>Grand Totals</u>				
Decrease in Estimated Revenues		\$ (87,786)		
Decrease in Appropriations		(88,674)		
Decrease in Tax Levy		(888)		
		<u>\$ -</u>		

This motion was CARRIED: AYES 5 - NAYS 0.

PUBLIC INPUT – none

The next meeting is scheduled for November 6, 2023 6:45 pm Public Hearing on the 2024 Preliminary Budget and the Regular Town Board Meeting at 7:00 pm.

Moved by Supervisor MacSwan and seconded by Councilman Helwig to adjourn at 7:47 pm.

This motion was CARRIED: AYES 5 - NAYS 0.

Respectfully submitted,

Kathleen Harrington-McDonell
Town Clerk