

June 1, 2020

A Zoom Town Board meeting of the Town of Wheatfield was held June 1, 2020 at 6:30 p.m. at Wheatfield Town Hall, 2800 Church Road, North Tonawanda, County of Niagara and State of New York to audit bills and to conduct any other business coming before the Town Board.

PRESENT: Supervisor Don MacSwan, Councilman Larry Helwig, Gilbert Doucet, Randy Retzlaff, Curt Doktor, Town Attorney Matthew Brooks, Town Clerk Kathleen Harrington-McDonell

Town Attorney Matthew Brooks and Supervisor Don MacSwan gave an opening statement regarding the status of Covid-19 and holding Zoom meetings.

This Wheatfield Town Board meeting is being held remotely and by electronic video conference service, due to the COVID-19 emergency situation. A State of Emergency Declaration is in effect for the Town and the Town Hall is currently closed to the public. It began March 16, 2020 and has been extended now until June 16, 2020.

On March 13, 2020, Governor Cuomo issued Executive order No. 202.1 in an effort to address the conflict between the requirements of the Open Meetings Law and the Governor's emergency orders limiting public gathering.

Specifically, Executive Order No. 202.1 suspends Article 7 of the Public Officers Law (also known as the Open Meetings Law), to the extent necessary to permit any public body to meet and take such actions authorized by law without allowing the public to be physically present at the meeting.

The order also authorizes public bodies to meet remotely by conference call or similar service.

If a public body restricts in person access to its meetings or conducts a meeting remotely by conference call or similar service, the public body must provide the public the ability to view or listen to such meetings and must record and later transcribe such meetings.

This meeting is being conducted pursuant to said orders. Public comment periods shall be suspended for this meeting as it is not required by law (no scheduled public hearings) and technically difficult based on the circumstances. The Town will accept questions, comments and input via email and/or regular mail and will be answered directly by the appropriate Town personnel as soon as possible. Regular Town meeting format, in person, with public comment will return as soon as the emergency conditions resolve.

Moved by Councilman Doucet and seconded by Councilman Retzlaff to accept the minutes of May 18, 2020 as presented.

This motion was CARRIED: AYES 5 – NAYS 0.

Moved by Councilman Doktor and seconded by Councilman Helwig to approve the June 1, 2020 bill payment for voucher #20200693– 20200851 in the amount of \$167,549.04

General Fund	\$ 55,623.51
Highway	\$ 8,562.90
Water/Sewer	\$ 7,615.56
Fire	\$ 95,747.07
Pre-paid	\$ 56,822.46

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Retzlaff and seconded by Councilman Helwig;

Be it resolved:

Resolution to approve and authorize Supervisor Don MacSwan to sign a Recreational Lease Agreement with the Town of Wheatfield Lion's Club for a one-year term, allowing Town use and requiring some Town maintenance of the Lion's Club property.

This motion was CARRIED: AYES 5 - NAYS 0.

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Moved by Supervisor MacSwan and seconded by Councilman Doctor;
In accordance with the SEQR requirements, the Town Board has reviewed Part 1 of the EAF, completed Part 2, and evaluated the impacts in Part 3 and have determined that the Wheatfield Veterans Memorial project will not have a significant adverse impact on the environment and therefore issues a Negative Declaration. The Town Board authorized the Supervisor to sign the EAF (including all attachments) which will act as the Negative Declaration.

This motion was CARRIED: AYES 5 - NAYS 0.

The next Town Board meeting is scheduled for July 6, 2020 at 6:30 pm.

Moved by Councilman Retzlaff and seconded by Councilman Helwig to adjourn at 7:00 p.m.

This motion was CARRIED: AYES 5 - NAYS 0.

Respectfully submitted,

Kathleen Harrington-McDonell
Town Clerk