

TOWN OF WHEATFIELD

mattb@wheatfield.ny.us

Matthew E. Brooks, Esq.

Town Attorney

2800 Church Road

North Tonawanda, NY 14120-1088

Phone: (716) 504-0484 Phone: (716) 433-5807

Fax: (716) 682-4462

www.wheatfield.ny.us

ATTORNEY ITEMS

May 15, 2023

1. Resolution to accept the proposal of Parco Building Systems to add to the Town's new equipment storage building at the Town Hall complex, the steel liner package including insulation, for the amount of \$21,450.00. Parco has already been authorized to provide and build the equipment storage building under their bid being the only one received. Said equipment storage building steel liner package including insulation is to be paid for with Town funding.
2. Request from Mark Clark, Water/Sewer Superintendent, to authorize and approve the ordering of a Sewer Pump Station Transducer which controls the Koester who is the Town's sole provider of said equipment.
3. Request of Paul Siegmann, Highway Superintendent, to hire Tim DeVantier as a Truck Driver for the Highway Department, being an internal transfer from the Water/Sewer Department, to start at Highway on May 22, 2023, with a 30-day trial period.
4. Request from Mike Ranalli, Recreation Director, to replace the 4 horse bodies on the merry-go-round located at Mario Park, from Miracle Recreation for a cost of \$3,388.87.
5. Request of Mike Ranalli, Recreation Director, to purchase engineered wood fibers that are playground safe from Willowcreek Farms at a cost of \$2,800.00 to top off the playground at the Youth Center, Mario Park and Fairmount Park.
6. Request of Paul Siegmann, Highway Superintendent, to approve an amendment to the 2023 Highway Fund budget to provide the estimated revenue and budget appropriation for the increase in the New York State CHIPS Grant and for the Pave NY Grant, the Extreme Winter Recovery (EWR) Grant and the Pave Our Potholes (POP) Grant to be used for additional highway street repairs.
7. Request from Mark Clark, Water/Sewer Superintendent to authorize the Water and Sewer Department to hire seasonal help of Joshua Ammerman at a rate of pay and terms pursuant to Job Specifications of the Water/Sewer Department's seasonal help and pending approval of Human Resources and a Niagara County criminal background check.



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MEMORANDUM

TO: WHEATFIELD TOWN BOARD

FROM: Matthew E. Brooks, Esq.

RE: **Resolution to accept the proposal of Parco Building Systems to add to the Town's new equipment storage building at the Town Hall complex, the steel liner package including insulation, for the amount of \$21,450.00. Parco has already been authorized to provide and build the equipment storage building under their bid being the only one received. Said equipment storage building steel liner package including insulation is to be paid for with Town-funding.**

DATE: May 15, 2023

As the Board should be aware, Parco has already been chosen to be the vendor and builder for the Town's new equipment storage building at the May 1, 2023 Board meeting.

It has been decided to also accept Parco's quote for the steel liner package for an additional \$21,450, to be paid from Town funds.

See attached quote.

A motion approving the agreement is attached.

Town of Wheatfield
 Don Mac Swain Supervisor
 2800 Church Road
 North Tonawanda, NY 14120
 C/O Mike Klock
mikek@wheatfield.ny.us

April 12, 2023

Building

- 1- 2- 3'0" Solid man doors with locksets
- 5" Gutters with 4 Downspouts
- 1 Row of snow bars each side
- Columns engineered for building
- Headers engineered for building
- Trusses 4' or 2' QC
- 2x4 wall girts and roof purlins
- Concrete Foundation
- 2x8 pressure treated joists

Building Erected Price: \$47,655

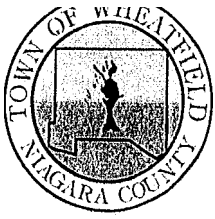
Options:

51 concrete floor with vapor barrier, steel mesh, cut and sealed,
 Fine grade stone, if needed will be an adder of \$50 per ton

Add \$10,800

\$58,455

Steel Liner Package - Bright-white - steel & trusses with R19 insulation in walls & R38 in ceiling **\$21,450**



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MEMORANDUM

TO: WHEATFIELD TOWN BOARD

FROM: Matthew E. Brooks, Esq.

RE: **Request from Mark Clark, Water/Sewer Superintendent, to authorize and approve the ordering of a Sewer Pump Station Transducer which controls the levels on Town pumps at Town locations. The total amount is \$1,042.00 from Koester who is the Town's sole provider of said equipment.**

DATE: May 15, 2023

See attached email of Mark Clark, Water/Sewer Superintendent.

Matthew Brooks

From: Mark Clark
Sent: Monday, May 8, 2023 11:49 AM
To: DonMacSwan; Matthew Brooks; Curt Doktor; Gil Doucet
Subject: Pump station transducer

Good Morning, I would like to get an approval on ordering a sewer pump station transducer which controls the levels on our pumps at our locations. The total amount is \$1,042.00 from Koester who is our only provider.

Thank you

Mark Clark
Town of Wheatfield Water/Sewer Superintendent
716-692-3510



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MEMORANDUM

TO: WHEATFIELD TOWN BOARD

FROM: Matthew E. Brooks, Esq.

RE: Request of Paul Siegmann, Highway Superintendent, to hire Tim DeVantier as a Truck Driver for the Highway Department, being an internal transfer from the Water/Sewer Department, to start at Highway on May 22, 2023, with a 30-day trial period.

DATE: May 15, 2023

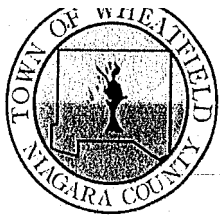
See attached email/memorandum from Paul Siegmann, Highway Superintendent.

Matthew Brooks

From: Paul Siegmann
Sent: Monday, May 8, 2023 3:16 PM
To: Matthew Brooks
Subject: Agenda item for 5/15

Hire Tim Devantier in transfer from Water/Sewer to Highway Dept effective 5/22/2023 With 30 day trial period.

Regards,
Paul Siegmann



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MEMORANDUM

TO: WHEATFIELD TOWN BOARD

FROM: Matthew E. Brooks, Esq.

RE: Request from Mike Ranalli, Recreation Director, to replace the 4 horse bodies on the merry-go-round located at Mario Park, from Miracle Recreation for a cost of \$3,388.87.

DATE: May 15, 2023

See attached email/memorandum from Mike Ranalli, Recreation Director.

Matthew Brooks

From: Mike Ranalli
Sent: Monday, May 8, 2023 2:42 PM
To: Matthew Brooks
Subject: Agenda Items

Hello... I'm sending this early in case the power down happens early or something goes haywire. I would like the following approved at the next Town Board meeting:

1. replace the 4 horse bodies on the merry go round located at Mario Park from Miracle Recreation for a cost of \$3,388.87. The Merry go round is structurally good but the horse bodies will soon be deemed unsafe.
2. Purchase engineered wood fibers that are playground safe from Willowcreek Farms at a cost of \$2,800.00 to top off the playground at the Youth Center, Mario Park and Fairmount Park.

Thank you
Mike



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MEMORANDUM

TO: WHEATFIELD TOWN BOARD

FROM: Matthew E. Brooks, Esq.

RE: **Request of Mike Ranalli, Recreation Director, to purchase engineered wood fibers that are playground safe from Willowcreek Farms at a cost of \$2,800.00 to top off the playground at the Youth Center, Mario Park and Fairmount Park.**

DATE: May 15, 2023

See attached email/memorandum from Mike Ranalli, Recreation Director.



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MEMORANDUM

TO: WHEATFIELD TOWN BOARD

FROM: Matthew E. Brooks, Esq.

RE: **Request of Paul Siegmann, Highway Superintendent, to approve an amendment to the 2023 Highway Fund budget to provide the estimated revenue and budget appropriation for the increase in the New York State CHIPS Grant and for the Pave NY Grant, the Extreme Winter Recovery (EWR) Grant and the Pave Our Potholes (POP) Grant to be used for additional highway street repairs.**

DATE: ~~May 15, 2023~~

See attached emails/memorandums from Budget Director, Edward D. Mongold, and Highway Superintendent, Paul Siegmann.

Matthew Brooks

From: Paul Siegmann
Sent: Monday, May 8, 2023 1:56 PM
To: Matthew Brooks; Ed Mongold - Hotmail
Subject: Agenda item Budget amendments

I need to put these increases in my 2023 Budget revenues DA .0000.3501 and also add it to my 2023 expenditures DA 5110.04 CHIPS increase of\$ 13,541.14 ,PAVE NY - \$29,334.86 ,EWR - \$ 22,780.39 ,POP - \$19,556.57. This is for a total of \$646 ,685.36

Regards,
Paul Siegmann

Matthew Brooks

From: Edward D Mongold <emongold@hotmail.com>
Sent: Wednesday, May 10, 2023 9:38 AM
To: Supervisor; Curt Doktor; Gil Doucet; Larry Helwig; 'Randy Retzlaff'; Randy Retzlaff; Kathy Harrington; Matthew Brooks; Paul Siegmann
Cc: Debbie Carr
Subject: 2023 Budget Amendment for Increase in Highway CHIPS Grant, Etc.
Attachments: Budget Amend 20230515.docx

All,

Attached is a memo requesting that the Town Board approve at their meeting of May 15th, a 2023 Highway Fund budget amendment for an increase in the New York State CHIPS grant and other Highway grants for street repairs in the Town.

I will send a separate email to the Town Clerk and Town Attorney so that the resolution can be added to the agenda for the May 15th meeting.

Ed



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NIAGARA COUNTY

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MEMO

TO: DON J. MACSWAN, SUPERVISOR
HONORABLE TOWN BOARD
KATHLEEN M. HARRINGTON-MCDONELL, TOWN CLERK

FROM: EDWARD D. MONGOLD, BUDGET DIRECTOR

DATE: MAY 10, 2023

SUBJECT: 2023 BUDGET AMENDMENT RESOLUTION - HIGHWAY FUND

As recommended by the Highway Superintendent, I am submitting the following budget amendment resolution for approval by the Town Board at their meeting of May 15th. The resolution provides for the increase in the New York State CHIPS Grant in the amount

Recovery (EWR) Grant in the amount of \$22,780.39 and the Pave Our Potholes (POP) Grant in the amount of \$19,556.57 for a total of \$85,212.96 to be used for additional highway street repaus.

The resolution is as follows:

Motion: Moved by _____ Seconded by _____

Approve an amendment to the 2023 Highway Fund budget to provide the estimated revenue and budget appropriation for the increase in the New York State CHIPS Grant and for the Pave NY Grant, the Extreme Winter Recovery (EWR) Grant and the Pave Our Potholes (POP) Grant to be used for additional highway street repairs as follows:

Highway Fund

Increase Estimated Revenues:

Account DA.0000.3501 State Aid - CHIPS \$85,213

Increase Appropriations:

Account DA.5110.0400 General Repairs Contr \$85,213

I will be submitting the resolution to the Town Clerk and Town Attorney by a separate email so that it can be added to the agenda for May 15th meeting.

If you have any questions, please email or call me.

Edward D. Mongold, CPA
Budget Director

cc: Matthew E. Brooks, Town Attorney
Paul Siegmann, Highway Superintendent



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Town Attorney

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MEMORANDUM

TO: WHEATFIELD TOWN BOARD

FROM: Matthew E. Brooks, Esq.

RE: Request from Mark Clark, Water/Sewer Superintendent to authorize the Water and Sewer Department to hire seasonal help of Joshua Ammerman at a rate of pay and terms pursuant to Job Specifications of the Water/Sewer Department's seasonal help and pending approval of Human Resources and a Niagara County criminal

background check: ---== -----

DATE: May 15, 2023

See attached email of Mark Clark, Water/Sewer Superintendent.

Matthew Brooks

From: Mark Clark
Sent: Wednesday, May 10, 2023 1:49 PM
To: Matthew Brooks; Don MacSwan
Subject: Motion to Hire Summer Help

Hi Don & Matt, I would like to hire Joshua Ammerman for the Water/Sewer department for summer help. I would greatly appreciate it if we could make it a motion for this upcoming board meeting on May 15,2023.

Thank you

Mark Clark
Town of Wheatfield Water/Sewer Superintendent
716-692-3510



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MOTIONS

From: Town Board

MOTION by _____ Seconded by _____

RESOLVED, to authorize and accept the proposal of Parco Building Systems to add to the Town's new equipment storage building at the Town Hall complex, the Steel Liner Package including insulation, for the amount of \$21,450.00. Parco has already been authorized to provide and build the equipment storage building under their bid being the only one received. Said equipment storage building steel liner package including insulation is to be paid for with Town funding.

From: Water/Sewer Department

MOTION by _____ Seconded by _____

RESOLVED, to authorize and request from Mark Clark; Water/Sewer Superintendent, to authorize the ordering of a Sewer Pump Station Transducer which controls the levels on Town pumps at Town locations. The total amount is \$1,042.00 from Koester who is the Town's sole provider of said equipment

From: Highway Department

MOTION by _____ Seconded by _____

RESOLVED, to authorize the request of Paul Siegmann, Highway Superintendent, to hire Tim DeVantier as a Truck Driver for the Highway Department, being an internal transfer from the Water/Sewer Department, to start at Highway on May 22, 2023, with a 30-day trial period. Said hire is at a rate of pay and terms pursuant to Job Specifications of the Highway Department's Truck Driver and pending approval of Human Resources. No Niagara County criminal background check is required as the employee is currently with the Town.



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From: Recreation Department

MOTION by _____ Seconded by _____

RESOLVED, to authorize and approve the request from Mike Ranalli, Recreation Director, to replace the 4 horse bodies on the merry-go-round located at Mario Park, from Miracle Recreation for a cost of \$3,388.87

From: Recreation Department

MOTION by _____ Seconded by _____

~~**RESOLVED**, to authorize and approve the request of Mike Ranalli, Recreation Director, to purchase engineered wood fibers that are playground safe from Willowcreek Farms at a cost of \$2,800.00 to top off the playground at the Youth Center, Mario Park and Fairmount Park.~~

From: Budget Director/Highway Department

MOTION by _____ Seconded by _____

RESOLVED, to approve an amendment to the 2023 Highway Fund budget to provide the estimated revenue and budget appropriation for the increase in the New York State CHIPS Grant and for the Pave NY Grant, the Extreme Winter Recovery (EWR) Grant and the Pave Our Potholes (POP) Grant to be used for additional highway street repairs as follows:

Highway Fund

Increase Estimated Revenues:

Account DA.0000.3501 State Aid-CHIPS \$85,213

Increase Appropriations:

Account DA.5110.0400 General Repairs Contr \$85,213



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From: Water and Sewer Department

MOTION by _____ Seconded by _____

RESOLVED, to authorize the Water and Sewer Department to hire seasonal help of Joshua Ammerman at a rate of pay and terms pursuant to Job Specifications of the Water/Sewer Department's seasonal help and pending approval of Human Resources and a Niagara County criminal background check.
