

February 24, 2020

The Regular Town Board meeting of the Town of Wheatfield was held February 24, 2020 at 7:00 p.m. at Wheatfield Town Hall, 2800 Church Road, North Tonawanda, County of Niagara and State of New York to audit bills and to conduct any other business coming before the Town Board.

PRESENT: Supervisor Don MacSwan, Councilman Larry Helwig, Gilbert Doucet, Randy Retzlaff, Town Clerk Kathleen Harrington-McDonell

EXCUSED: Councilman Curt Doktor, Town Attorney Matthew Brooks

PUBLIC INPUT – Mike Kislack provided information the WNY Volunteer Firemen’s Convention to be held July 23 -26

Moved by Councilman Retzlaff and seconded by Councilman Helwig to accept the minutes of February 10, 2020 as presented.

This motion was CARRIED: AYES 4 – NAYS 0.

Moved by Councilman Doucet and seconded by Councilman Doktor to approve the February 24, 2020 bill payment for voucher #20200034– 20200222 in the amount of \$197,165.79 -

General Fund	\$ 37,876.91
Highway	\$ 18,782.64
Water/Sewer	\$ 12,780.19
Trust & Agency	\$ 27,304.00
Fire	\$ 2,331.92
Refuse	\$ 97,460.88
Pre-paid	\$ 462.16

This motion was CARRIED: AYES 4 - NAYS 0.

Moved by Supervisor MacSwan and seconded by Councilman Helwig to authorize Wendel to provide survey and engineering design services for the Shawnee Road Waterline Replacement Project in accordance with their proposal letter dated February 20, 2020, for a Lump Sum Fee of \$51,500.00.

This motion was CARRIED: AYES 4 - NAYS 0.

Engineering for
Shawnee
Waterline Project

Moved by Councilman Retzlaff and seconded by Councilman Helwig;

Be it hereby Resolved to authorize Town Supervisor, Don MacSwan, to approve and execute, on behalf of the Town, a License Agreement between Niagara Mohawk/National Grid and the Town of Wheatfield regarding the placement of banners on utility poles owned by Niagara Mohawk/National Grid in the Town of Wheatfield. Said Agreement has been approved as to form by the Town Attorney.

This motion was CARRIED: AYES 4 - NAYS 0.

Banners on
utility poles
agreement

Moved by Councilman Doucet and seconded by Supervisor MacSwan;

Be it hereby resolved to allow Town of Wheatfield Recreation Department Director, Mike Ranalli, to publicly post for a Groundskeeper position for the Recreation Department, to fill an existing vacancy.

This motion was CARRIED: AYES 4 – NAYS 0.

Post for
groundskeeper
position

Moved by Supervisor MacSwan and seconded by Councilman Retzlaff;

Be it hereby Resolved to authorize, effective March 1, 2020, the

Storm Water fees
to be collected by
Town Clerk’s
Office

February 24, 2020

transferring of the receipt of payment and collection of all Storm Water permit fees and all other

Storm Water related fees to the Town Clerk's Office instead of the Water Department as designated by the Town Building Department.

This motion was CARRIED: AYES 4 – NAYS 0.

Moved by Councilman Doucet and seconded by Councilman Retzlaff;

Be it hereby Resolved that the Town of Wheatfield approves the request of the Western New York Volunteer Firemen's Association asking the Town of Wheatfield to pay the expense of \$3,500 for the purchase of badges and medallions for participants in the 2020 WNYVFA Convention to be held in the Town of Wheatfield. Said event in the Town of Wheatfield is an honor to the Town and reflects positively on our Fire Companies.

This motion was CARRIED: AYES 4 - NAYS 0.

WNY Vol Firemen's convention Town purchase of medallions and badges
--

The next meeting is scheduled for March 9, 2020 at 7:00 pm.

PUBLIC INPUT – none

Moved by Supervisor MacSwan and seconded by Councilman Helwig to enter Executive Session at 7:36 pm to discuss a personnel matter in Assessor's Office.

This motion was CARRIED: AYES 4 – NAYS 0.

Moved by Councilman Helwig and seconded by Councilman Retzlaff to come out of Executive Session at 7:55pm. No action taken.

This motion was CARRIED: AYES 4 - NAYS 0.

Moved by Supervisor MacSwan and seconded by Councilman Doucet to adjourn at 7:58 pm.

This motion was CARRIED: AEYS 4 - NAYS 0.

Respectfully submitted,

Kathleen Harrington-McDonell
Town Clerk