

## TOWN OF WHEATFIELD

### Comprehensive Planning Implementation Task Force

#### **SUMMARY OF MEETING JANUARY 24, 2019**

**Meeting began at 6:32 PM**

**Adjourned at 7:59 PM**

#### **Approval of Meeting Minutes**

Motion made by Walt G, seconded by Mike Z to approve the minutes of the December 6, 2018 Task Force meeting. Motion unanimously approved.

#### **Town Planner Report**

Drew was not in attendance. The Town Planner report is attached.

#### **Focus Group Leader Reports**

##### **Veterans Memorial Focus Group**

**Richard**

**M**

- Working on final draft of letter to Senator Ortt.

##### **Community Development Focus Group**

**Rita K.**

- Distributed Town Sexual Harassment policy to members. Still waiting for date for formal training. After our meeting, the town set the date as Tuesday February 26<sup>th</sup> at 2pm in the Town Hall.
- Will be recognizing two volunteers at the 2<sup>nd</sup> Annual Volunteer Recognition event which is being planned for April.
- Working on editing the content of volunteer recruitment documents.
- Volunteer handbook is on hold while the group works on the “Think Differently” initiative. The group will be at the Community Center on March 30<sup>th</sup> along with other agencies to give out information on services available. The group will be giving away blue light bulbs for people to use to show support for autism awareness.

##### **Disaster Management Focus Group**

**Mike Z.**

- An Emergency Services Department is being created. It will be staffed by volunteers and Mike Zarbo, Director of Emergency Services.
- Plan is almost done. Will have to be approved by Town Board. Will be working on employee training, setting up a citizen training website and looking for grants.

**Energy Application Focus Group  
representation**

**No**

- Group is integrating updates to the in-progress Telecommunications law updates as a result of changes coming from the FCC.
- Town Board recognizes that the Telecommunications Law needs to be addressed.
- The State is becoming more restrictive. State is taking away home rule.

**Build Out Analysis Focus Group  
G**

**Walt**

- In addition to the existing goals for the group, a new function is to meet with developers to help guide them
- Met with developers of the Summit Mall. The developers provided the group with plans for the development of the mall which includes a sports complex and brewery. Future plans include outside and across the street from the mall. The group invited them back to help them with long range planning.

**Agriculture Focus Group**

**Paul L**

- Preparing for the “Future of Farming” meeting on February 4<sup>th</sup>, 2019. The group mailed out 104 letters to farmers and agricultural use property owners inviting them to the meeting.
- Goal of the meeting is to gauge the farmers ideas as to the future of farming in Wheatfield.
- The Wheatfield Lions Club and Niagara County Rotary Club is holding a community day on June 8<sup>th</sup>, 2019 and wants to invite farmers or agricultural groups to come and display their wares or participate in agricultural awareness.

## **Greenspace Focus Group**

### **Joe G**

- Will be meeting next month.
- Has interest in protecting the airport area and would like to be a part of any future discussion.
- Group feels disenfranchised. The Supervisor and Town Board Liaison are willing to meet and discuss concerns.

## **Management, Legal & General Discussion M**

**Curt D./ Richard**

### **Chair Report:**

Richard will not be available for most of February.

### **Focus Group Leaders:**

Curt will present Focus Groups Goals to the Town Board so all will be in agreement.

### **Focus Group Members in Attendance:**

- Attending: Richard M., Curt D., Michele H., Rita K., Thomas K., Walter G., Mike Z., Paul L., Joe G. and Secretary Mary Beth L.  
Absent: Ed S., Joe M., Rich T., and Zachary C.

### **Next Meeting Date & Time**

Date: February 28, 2019

Time: 6:30 p.m. to 9:00 p.m. (approximate)

Location: Town Community/Senior Citizen Center

### **Adjournment Motion**

Motion made by Walt G., seconded by Paul L. to adjourn the meeting at 7:59 PM., unanimously carried.

**Respectfully Submitted:**

Mary Beth Long, Secretary

**Distribution:**

Town Supervisor	Task Force Members	Town Board Members	Focus Group
Members			
MIS Coordinator	Town Clerk	ZBA Chairperson	Focus Group Leaders
Town Planner			

**Thought for the Month:**



MEMO -

To: Wheatfield Task Force

From: Drew Reilly, Wendel

Date: January 24, 2019

RE: January Task Force Meeting

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The following is my report for the Task Force meeting for January 24, 2019. I will not be in attendance but I have **updated** the memo I completed for previous meetings.

Airport Protection Plan- Wheatfield Working Group (WWG)

We are working with different entities to investigate PDR's, Conservation easements and other tools to protect the airport/airbase (and in some cases agriculture). Conversations with other regions dealing with military bases, have resulted in identifying grants that are available to Military bases to protect and buffer them from surrounding uses (The REPI program). The Airbase is now in support of this initiative are working on finding out more about the REPI

program and how to begin the process. The “Wheatfield Working Group” (including Carl Calabrese) are taking the lead on the overall effort and will coordinate with the Agricultural Focus group, the Airbase, the County, the Town Board and other groups in the Town.

**As stated, this work is being coordinated with the Agricultural group. We (WWG , Ag Focus group and other Town representatives ) will be meeting with farmers in February to discuss , update and get their input on our activities.**

### Hierarchal Zoning (throughout Town)

#### **ACTION PLAN:**

- Questions have arisen and the action is on indefinite hold .

### Mixed Use Zoning in all C-1 Districts

#### **ACTION PLAN:**

- This amendment is tied to the Hierarchal zoning update .

### Wind Energy Law

The Energy Focus group is working on this and Wendel has supplied some samples.

#### **ACTION PLAN**

The Energy Focus group will be working on this and other issues relating to Energy.

These issues include changing regulations and trends in the Energy world and investigating alternative energy ideas for the Town and its citizens and businesses.

### Update the Town’s Telecommunication’s law (need to address micro-cells)

Wendel has supplied a samples of these potential amendments to the Energy Focus Group.

A draft of the proposed updated law has been completed and I have provided comments.

#### **ACTION PLAN**

- **This draft law appears to still need additional work based on recent changes to the Telecommunications Act and interpretation of the law.**

**\*THE FOLLOWING ITEMS ARE BEING COORDINATED WITH AND LED BY OTHER FOCUS GROUPS**

Agricultural Focus Group: Agricultural Zoning, Agricultural Protection Overlay and other Ag zoning revisions

**Issue: Implementation of the Agricultural Protection Plan**

- The Ag Focus group and the Town of Wheatfield are re-evaluating re-submitting on a 2019 Ag Implementation grant and the scope of that grant .
- The upcoming meeting with farmers will provide some valuable input .