VOLUNTEER OPPORTUNITIES

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- ✓ How about a Town Winter Festival complete with an ice skating rink, snowmobile trails?
- ✓ Why is farming so important to the future of Wheatfield?
- ✓ Should the Town do more to preserve and maintain its natural resources?
- ✓ Is our Town government prepared to deal with natural disasters?
- ✓ What and how do families prepare for coping with an emergency?
- ✓ Wouldn't one ZIP Code for the Town of Wheatfield be nice?

Surely, at one time or another you have thought of other concerns!!!

You can make a difference by volunteering your time and talents.

The Town of **Wheatfield Comprehensive Master Plan**, was created by, designed by,
and approved by Town **residents,** with the assistance of professional planners, and Town staff.
Now it is **volunteers,** who are constantly prioritizing the Master Plan mandates,
working hand-in-hand with Town elected officials and their appointees.
Fortunately, many **volunteer** residents are giving of their time and talents to ensure
our Town continues its progress of becoming the
"**Best Location in Western New York to raise a family and enjoy life.**"

VOLUNTEER OPPORTUNITIES currently exists within the following **Town Focus Groups**:

- ☐ **Agriculture Focus Group** – Focuses on the preservation and promotion of farming and agricultural activities. *How can we best help our local farmers to succeed? How do we promote the farming industry to the younger farmers?*

- ☐ **Business Development Focus Group** – Attracting new and retaining existing businesses: create new jobs. *What should the Town's economic strategy be*? *What commercial services are lacking in our Town? Importance of protecting the air approaches to the airport and Air Reserve Base.*

- ☐ **Community Development Focus Group** - Suggests and implements activities, e.g., social, recreational, cultural, and other special events of interest to Town residents. Create a central, mixed use focus point by planning for public and private development on property contiguous to the Town Hall campus. *Wouldn't it be great to have a library, coffee shop, dry cleaner, pharmacy, etc., all in one area, surrounded by other businesses and housing: all for your convenience? What are your preferences*? *What family events will fill your family's needs? Is the Town doing enough for its youth? Seniors?*

- ☐ **Disaster Management Focus Group**- Develops protocols to protect the health and safety of residents. *Is the Town prepared to handle the next 100 year rain fall? Have our families been trained to survive on their own for the first 72 hours of a disaster? How are physical needs provided during an emergency, electrical brownout?*

- ☐ **Energy Application Focus Group** – Provide guidance on how to best to capitalize, utilize and manage home and commercial energy adaptions. *How will the Town regulate commercial and residential solar panel installations? How close should a ground installed solar panel be to your home? What procedures are in effect to protect the Town's volunteer firefighters on your electrically charged roof during an emergency?*

- ☐ **Greenspace Focus Group** – Preserves, promotes, conserves and utilizes Town's Open (common) space. *Should residents have a walking path through our natural preserve? How is the Town protecting and promoting its parks? Walking paths? Creeks? Waterways?*

- ☐ **Veterans Memorial Focus Group** – construct and maintain an inspirational Memorial honoring, past and current, members of the United States Armed Forces at the Fairmont Park. *This will be the Town's way of honoring its "sons and daughters" who served to preserve our freedoms. Where in the funds come from? What needs are lacking to ensure success?*

Qualifications for Volunteering:

- ☐ Possess a passion for improving the quality of life of Town residents.
- ☐ Willingness to share experiences and knowledge.
- ☐ Able to attend one (1) monthly evening meeting at the Community/Senior Center

Focus Group Meeting Dates & Times

☐	Agriculture	–	4th Tuesday of each month starting at 7:00 p.m.
☐	Business Development	–	3rd Thursday of each month at 7:00 p.m.
☐	Greenspace	–	3rd Thursday of each month starting at 6:30 p.m.
☐	Community Development	–	3rd Tuesday of each month starting at 6:30 p.m.
☐	Emergency Management		To be announced shortly
☐	Veterans Memorial	–	2nd Thursday of each month starting at 7:00 p.m.
☐	Energy Application	–	2nd Tuesday of each month starting at 6:30 p.m.

Interested in becoming a 'community planner'?

– **influencing the direction of the Town's growth, read on:**

How the Task Force & Focus Groups Work:

- As previously mentioned, Wheatfield's future is expressed in the Town's **Comprehensive Master Plan**. This plan outlines a litany of projects and goals developed by our Task Force **Volunteers** and Planning Board members with the assistance of a professionally credentialed Planner, with significant input from the **residents**. Approval of the Master Plan document by the Town Board was preceded by several public hearings to obtain **resident** input.
- The litany of projects and goals are prioritized by focus group Volunteer members annually, and assigned a priority identification to designate its degree of urgency. **Focus groups** are composed of **volunteer residents**.
- In the interest of good management, each **focus group** elects its own leader and operates autonomously.
- The elected Leader (Chairperson) is responsible for working with the **Volunteers** of their group, conduct monthly meetings, (held at the Town's Community/Senior Citizen Center); at a time and date convenient to the membership.
- Organizationally, there is in place, a **Task Force,** chaired by a Town Board elected official, facilitated by a **resident volunteer**, just like you, made up of **resident volunteers** with the mission of supporting each of the focus groups, furnishing guidance, advice, and material to accomplish their goals.
- Focus Group goals, projects and recommendations accepted by the Task Force are forwarded to the Town Board for their endorsement, disapproval or amendment.
- Other projects in addition to the goals referenced in the Town's Master Plan, maybe introduced by our **focus group volunteers**.

Ready to Become a Volunteer?

Hopefully, you now have sufficient information to want to "sign-up" as a **Volunteer resident**.

- In that case, an Application for Appointment to a Focus Group follows for you to complete, sign and return at your early convenience.

- The completed Application maybe emailed to the Task Force Facilitator, or via the US Postal mail using the address shown below. You can always drop the completed application off at the Town Clerk's Office. Our Town Clerk is Kathy Harrington-McDonnell. Her office is on the 2nd level of the Town Hall, at 2800 Church Road, North Tonawanda, NY 14120.

- The Task Force Facilitator is a volunteer, just like you; His contact data is: Richard Muscatello, 6744 Rose Court, Niagara Falls, NY. 14304-4508, Home telephone is 731-3738, Cell Phone: 471-0520, Email: rwm6744@gmail.com. Feel free to call Richard should you need more information.
- **All information will be respected.**

TOWN OF WHEATFIELD

Comprehensive Planning Implementation Task Force
2800 Church Road
North Tonawanda, New York 14120

Application for Appointment to a Town Focus Group

I am applying for membership on the Focus Group noted below. I understand the Town of Wheatfield Comprehensive Planning Implementation Task Force monitors each Focus Group. Also, understand the need to attend and participate in one monthly scheduled meeting, conducted on the Town of Wheatfield property.

Agriculture Preservation	___	Energy Application	___
Business Development	___	Greenspace Preservation	___
Community Development	___	Disaster Planning	___
Veterans Memorial	___		

✓ Note: You are able to select up to two (2) Focus Groups

Complete all that apply:

Name (Print) Telephone No.

Address: City/Town ZIP

Cell Phone: Fax Email

My motivation for volunteering is:

Highest Level of Education:

- ☐ Elementary School
- ☐ High School Graduate
- ☐ Some College (years and/or semester) Concentration:
- ☐ College Graduate Concentration:
- ☐ Post Graduate Concentration:
- ☐ Other:

Occupation Work Experience History (Job title and years of service):

Professional Certification(s):

Avocation(s), Hobbies:

Other Comments: (Optional)

Certification:

I certify the above information is true and accurate to the best of my ability.

_____ _____

Signature Date

CPTF Form No. 1 (Revised 06/21/2016)