

October 1, 2018

The Regular Town Board meeting of the Town of Wheatfield was held October 1, 2018 at 7:00 pm at Wheatfield Town Hall, 2800 Church Road, North Tonawanda, County of Niagara and State of New York to audit bills and to conduct any other business coming before the Town Board.

PRESENT: Supervisor Don MacSwan, Councilman Larry Helwig, Gilbert Doucet, Randy Retzlaff, Curt Doktor, Town Attorney Matthew Brooks, and Town Clerk Kathleen Harrington-McDonell.

PUBLIC INPUT

The Wheatfield Garden Club thanked the Supervisor for the letter received from him noting the work the Garden Club has done throughout the town

Town Clerk, Kathleen Harrington-McDonell stated the 2019 Tentative Budget was filed in the Town Clerk's office October 1, 2018 and that copies of the 2019 Tentative Budget were placed in each of the Town Board member's mailbox on October 1, 2018 and is now being formally presented to the Town Board.

Moved by Councilman Retzlaff and seconded by Councilman Doucet to approve the minutes of September 24, 2018 as presented.

This motion was CARRIED: AYES 5 – NAYS 0.

Moved by Councilman Helwig and seconded by Councilman Doktor to approve the October 1, 2018 bill payment for voucher #20181939 – 20181970 in the amount of \$207,746.64 as follows:

General Fund	\$ 24,968.89
Highway	\$ 574.42
Water/Sewer	\$155,200.98
Refuse	\$ 418.71
Trust & Agency	\$ 22,303.50
Pre-paid	\$ 4,280.14

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Retzlaff and seconded by Councilman Helwig;

WHEREAS, the State of New York has legislated that all employers within the State must adopt an Anti-Harassment/Sexual Harassment Policy; and

WHEREAS, the Town of Wheatfield is committed to maintaining a workplace free from sexual harassment; and

WHEREAS, the Town of Wheatfield intends to be in complete compliance with the Anti-Harassment/Sexual Harassment law policies implemented in the State of New York.

NOW, THEREFORE, BE IT:

RESOLVED, that the Town of Wheatfield hereby adopts the Anti-Harassment/Sexual Harassment Policy attached hereto, and made part hereof this Resolution; and be it further

RESOLVED, that said Anti-Harassment/Sexual Harassment Policy is effective immediately within the Town of Wheatfield upon the passage of this Resolution.

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Supervisor MacSwan and seconded by Councilman Doucet to approve and authorize the Water and Sewer Department to purchase and upgrade the Water and Sewer Department's water meter reading equipment and software. Said upgrade is through Badger Meter Company at a cost of \$17,300.00, and would be an authorized purchase from Badger Meter Company

October 1, 2018

as the sole supplier for the necessary software. Said purchase funds shall be split equally between the 2018 Water and Sewer Budgets.

This motion was CARRIED: AYES 5 – NAYS 0.

Moved by Councilman Helwig and seconded by Councilman Doktor;

WHEREAS, the Town of Wheatfield has previously approved a Resolution to move forward with an application for OCR-Community Block Grant funding for a project in the Town of Wheatfield regarding Pellicano’s Marketplace; and

WHEREAS, the WLDC and its consultants have informed the Town of Wheatfield that it is necessary to adopt a Section 3 Participation Plan as a part of the application for the OCR/CDBG Grant for the benefit of Pellicano’s Marketplace; and

WHEREAS, the requirements of the Section 3 Participation Plan in the proposed grant for Pellicano’s Marketplace will not be triggered, but it is nonetheless, required that such Section 3 Participation Plan be adopted in order to be in compliance with the grant application.

NOW, THEREFORE, BE IT

RESOLVED, that the Town of Wheatfield approves and authorizes the Town Supervisor, Don MacSwan, to sign and enter into the Section 3 Participation Plan as required for the OCR/CDBG Grant for the benefit of Pellicano’s Marketplace, pursuant to the request of the Wheatfield Local Development Corporation and its consultants, H. Sicherman.

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Retzlaff and seconded by Councilman Doktor to approve and authorize the Town Supervisor, Don MacSwan to enter into and execute a Master Cost Recovery Agreement between the New York Power Authority and the Town of Wheatfield. Said Agreement is in furtherance of the Town’s desire to convert the existing Town lighting to LED lighting, which is more energy efficient and requires less maintenance. This approval motion is subject to Town Attorney review and approval of the Master Cost Recovery Agreement, which will not be entered into until Town Attorney review is complete, and legal authorization given.

This motion was CARRIED: AYES 5 - NAYS 0.

There is a Budget work session scheduled for October 10, 2018 at 6:00 pm and a Regular Town Board meeting and a Public Hearing October 15, 2018 at 7:00 pm at Town Hall.

PUBLIC INPUT - none

Moved by Supervisor MacSwan and seconded by Councilman Helwig to adjourn at 7:24 pm.

This motion was CARRIED: AYES 5 - NAYS 0.

Respectfully submitted,
Kathleen Harrington-McDonell
Town Clerk