

August 3, 2020

Public Hearings and the Town Board meeting of the Town of Wheatfield was held August 3, 2020 at 6:30 p.m. at Wheatfield Town Hall, 2800 Church Road, North Tonawanda, County of Niagara and State of New York to audit bills and to conduct any other business coming before the Town Board.

PRESENT: Supervisor Don MacSwan, Councilman Larry Helwig, Gilbert Doucet, Randy Retzlaff, Town Attorney Matthew Brooks, Town Clerk Kathleen Harrington-McDonell

EXCUSED: Councilman Doktor

The Public Hearing to discuss Wheatfield Crossing opened at 6:30 pm. Tim Zuber of Wendel gave an overview of the project which has been approved by the Planning Board. The engineer for the developer provided information and stated this would be 73 lots. There was some discussion that included traffic concerns on Shawnee Road and, drainage. There was no action taken and the Public Hearing closed at 7:06 pm.

The Public Hearing for the Shawnee Road waterline replacement opened at 7:06 p.m. Town Attorney Matthew Brooks gave an overview and stated the Town must hold a Public Hearing for this project to determine if the public wants the replacement of waterlines along a portion of Shawnee Road from Forest Parkway to Old Shawnee Road. There was no action taken and the Public Hearing closed at 7:08 pm.

PUBLIC INPUT - none

Moved by Councilman Retzlaff and seconded by Councilman Doucet to accept the minutes of July 20, 2020 as presented.

This motion was CARRIED: AYES 4 – NAYS 0.

Moved by Councilman Helwig and seconded by Councilman Retzlaff to approve the August 3, 2020 bill payment for voucher #20201263– 20201359 in the amount of \$124,826.24 amending voucher #20201292 - remove sales tax from voucher.

General Fund	\$18,061.70
Highway	\$95,004.65
Water/Sewer	\$ 3,296.97
Refuse	\$ 312.74
Pre-paid	\$ 8,150.18

This motion was CARRIED: AYES 4 - NAYS 0.

Moved by Councilman Doucet and seconded by Councilman Retzlaff;

BE IT RESOLVED:

By the Town Board of the Town of Wheatfield that the Retention and Disposition Schedule for New York Local Government Records (LGS-1), pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all Town officers in legally disposing of valueless records listed therein.

BE IT FURTHER RESOLVED, that in accordance with Article 57-A:

- (a) Only those records will be disposed of that are described in the Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;
- (b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

This motion was CARRIED: AYES 4 - NAYS 0.

Moved by Supervisor MacSwan and seconded by Councilman Doucet;

BE IT RESOLVED:

To authorize the Town Supervisor, Don MacSwan, to enter into an agreement with FeedMore WNY (formerly The Food Bank and Meals on Wheels) to allow

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FeedMore WNY to utilize a room in the Wheatfield Community Center and adjacent parking lot space to provide a meal delivery service to the needy for the Wheatfield area. Said agreement is subject to review by the Town Attorney and reciprocal certificates of insurance naming the other party as an additional insured.

This motion was CARRIED: AYES 4 – NAYS 0.

Moved by Supervisor MacSwan and seconded by Councilman Helwig;

BE IT RESOLVED:

Effective immediately the Town Board of Wheatfield hereby establishes a new Town policy during the COVID-19 pandemic, that if an employee voluntarily travels outside of New York State for non-employment related reasons, and upon return to this state is subject to a COVID-19 quarantine period due to said out of state travel, said employee shall not be paid for any time missed from Town work unless Town Board permission was obtained prior to said out of state travel.

This motion was CARRIED: AYES 4 - NAYS 0.

Moved by Councilman Retzlaff and seconded by Councilman Helwig;

WHEREAS, the Town of Wheatfield is seeking to refinance its 2011 Serial Bond Issue, due to reduced interest rates; and

WHEREAS, on behalf of the Town, Municipal Solutions Inc., has reviewed three (3) underwriting proposals for said refinance; and

WHEREAS, Municipal Solutions Inc., has issued an underwriting recommendation letter, a copy of which is attached, which recommends the Town select Bank of New York Mellon for this transaction,

NOW, THEREFORE, BE IT RESOLVED,

That the Town of Wheatfield approves and selects the Bank of New York Mellon as the Town's recommended underwriter for the refinancing of the 2011 Serial Bond Issue, based on analysis and recommendation of Municipal Solutions Inc., as Bank of New York Mellon submitted the proposal with the lowest proposed total debt service, lowest fee to underwrite, and highest proposed savings to the Town.

This motion was CARRIED: AYES 4 - NAYS 0.

Moved by Councilman Helwig and seconded by Councilman Doucet;

WHEREAS, the Town of Wheatfield has received a request from Adams Fire Company for the purchase and installation of an Emergency Signal Control Device at the intersection at Niagara Falls Boulevard and Nash Road, which Adams Fire Company will improve emergency response safety; and

WHEREAS, a bid in the amount of \$12,144.00 has been received from Highway Tech Signal Equipment Sales, Inc., which is a sole source supplier of the equipment and services needed;

NOW, THEREFORE, BE IT RESOLVED,

That, the Town of Wheatfield approves the placement of an Emergency Signal Control Device at the intersection at Niagara Falls Boulevard and Nash Road.

BE IT FURTHER RESOLVED,

That, the Town of Wheatfield approves the quote of Highway Tech Signal Equipment Sales, Inc., in the amount of \$ 12,144.00 for said equipment/installation and acknowledges said company as a sole source provider for the necessary equipment.

This motion was CARRIED: AYES 4 - NAYS 0.

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Moved by Supervisor MacSwan and seconded by Councilman Doucet;

BOND RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WHEATFIELD, NIAGARA COUNTY, NEW YORK (THE "TOWN"), AUTHORIZING THE ISSUANCE OF UP TO \$910,000 IN SERIAL BONDS OF THE TOWN TO FINANCE IMPROVEMENTS TO THE TOWN OF WHEATFIELD WATER DISTRICT CONSISTING OF THE REPLACEMENT OF WATERLINES AND RELATED IMPROVEMENTS ALONG A PORTION OF SHAWNEE ROAD

WHEREAS, pursuant to proceedings undertaken by the Town Board (the "Town Board") of the Town of Wheatfield, Niagara County, New York (the "Town") under Section 202-b of the Town Law, including in particular a resolution adopted on August 3, 2020 immediately prior to the consideration of this resolution (the "Approval Resolution"), the Town Board (A) determined it was in the public interest to undertake certain improvements to the Town of Wheatfield Water District, consisting of the replacement of approximately 1,600 linear feet of existing 8-inch waterline along Shawnee Road from Forest Park Way to the southern end of Old Shawnee Road with a new 10 inch waterline, including four (4) new hydrants and appurtenances, and any site improvements and ancillary and related work required in connection therewith (collectively, the "Project"), at an estimated maximum cost of \$910,000 and (B) authorized the Town to undertake the Project at such estimated maximum cost; and

WHEREAS, by a resolution dated July 6, 2020, the Town Board (i) determined that the actions to be undertaken in connection with the Project (collectively, the "Action") constitute a "Unlisted" action pursuant to the provisions of the New York State Environmental Quality Review Act and the regulations promulgated thereunder (6 NYCRR Part 617) (collectively, "SEQRA"), (ii) the Town Board assumed lead agency status for purposes of conducting a coordinated review of the Action in accordance with SEQRA, and (iii) the Town Board determined that the Action will not result in any significant adverse environmental impacts, adopted a "Negative Declaration" pursuant to SEQRA with respect thereto, and directed that a notice of Negative Declaration be filed and published, to the extent required under SEQRA; and

WHEREAS, the Town Board now wishes to authorize the issuance of the Town's serial Bonds and of bond anticipation notes in anticipation thereof in order to finance the Project.

NOW, THEREFORE, THE TOWN BOARD OF THE TOWN OF WHEATFIELD, NIAGARA COUNTY, NEW YORK HEREBY RESOLVES (by the affirmative vote of not less than two-thirds of all the members of such body), AS FOLLOWS:

SECTION 1. The Town is hereby authorized to issue up to \$910,000 principal amount of serial bonds (including, without limitation, statutory installment bonds) pursuant to the provisions of the Local Finance Law of the State of New York, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the "Law") to finance the Project, as hereinabove described.

SECTION 2. It is hereby determined that the maximum estimated cost of the aforementioned specific object or purpose is \$910,000, said amount is hereby appropriated therefor and the plan for the financing thereof shall consist of (i) the issuance of up to \$910,000 in serial bonds of the Town authorized to be issued pursuant to Section 1 of this resolution, or bond anticipation notes issued in anticipation of such serial bonds, (ii) the application of grant monies expected to be received by the Town from a Water Infrastructure Improvement Act ("WIIA") grant from the State of New York Environmental Facilities Corporation ("EFC") with respect to the Project, and (iii) the assessment, levy and collection of assessments upon the benefited properties within the District; and, to the extent necessary, the levy and collection of taxes on all taxable real property of the Town to pay the principal of such bonds or notes and the interest thereon as the same become due and payable.

SECTION 3. It is hereby determined that the period of probable usefulness for the aforementioned specific object or purpose is forty (40) years, pursuant to subdivision 1. of paragraph a. of Section 11.00 of the Law.

SECTION 4. The final maturity of the bonds herein authorized to be issued pursuant to Section 1 of this resolution shall be in excess of five (5) years measured from the date of issuance of the first serial bond or bond anticipation note issued.

SECTION 5. The temporary use of available funds of the Town, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby

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authorized pursuant to Section 165.10 of the Law, for the capital purposes described in this resolution. The Town shall reimburse such expenditures with the proceeds of the bonds or bond anticipation notes authorized by Section 1 of this resolution. This resolution shall constitute a declaration of “official intent” to reimburse the expenditures authorized by Section 1 hereof with the proceeds of the bonds and bond anticipation notes authorized herein, as required by United States Treasury Regulations Section 1.150-2.

SECTION 6. Each of the serial bonds authorized by this resolution and any bond anticipation notes issued in anticipation of said bonds shall contain the recital of validity prescribed by Section 52.00 of the Law and said serial bonds and any bond anticipation notes issued in anticipation of said bonds shall be general obligations of the Town, payable as to both principal and interest by a general tax upon all the real property within the Town without legal or constitutional limitation as to rate or amount. The faith and credit of the Town are hereby irrevocably pledged to the punctual payment of the principal and interest on said serial bonds and bond anticipation notes and provisions shall be made annually in the budget of the Town by appropriation for (a) the amortization and redemption of the bonds and bond anticipation notes to mature in such year and (b) the payment of interest to be due and payable in such year.

SECTION 7. Subject to the provisions of this resolution and of the Law, pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals of said obligations and of Section 21.00, Section 50.00, Section 54.90, Sections 56.00 through 60.00 and Sections 62.10 and 63.00 of the Law, the powers and duties of the Town Board relative to authorizing serial bonds and bond anticipation notes and prescribing terms, form and contents as to the sale and issuance of bonds herein authorized, including without limitation the determination of whether to issue bonds having substantially level or declining debt service and all matters relating thereto, and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, are hereby delegated to the Supervisor of the Town, the chief fiscal officer of the Town (the “Supervisor”). Further, in connection with bonds and bond anticipation notes issued under the authority of Section 1 hereof, the power to contract with and issue bonds and bond anticipation notes to the New York State Environmental Facilities Corporation pursuant to Section 169.00 of the Law and to approve the terms, form and content of such bonds and bond anticipation notes, consistent with the provisions of the Law, is hereby delegated to the Supervisor. Further, pursuant to subdivision b. of Section 11.00 of the Law, in the event that bonds to be issued for the object or purpose authorized by this resolution are combined for sale, pursuant to subdivision c. of Section 57.00 of the Law, with bonds to be issued for one or more objects or purposes authorized by other resolutions of this Town Board, then the power of the Town Board to determine the “weighted average period of probable usefulness” (within the meaning of subdivision a. of Section 11.00 of the Law) for such combined objects or purposes is hereby delegated to the Supervisor, as the chief fiscal officer of the Town.

SECTION 8. The Supervisor is hereby further authorized, at his sole discretion, to execute a project financing and loan agreement, and any other agreements with the New York State Department of Environmental Conservation and/or the New York State Environmental Facilities Corporation, including amendments thereto, and including any instruments (or amendments thereto) in the effectuation thereof, in order to effect the financing or refinancing of the specific object or purpose described in Section 1 hereof, or a portion thereof, by a serial bond, and, or a bond anticipation note issue in the event of the sale of same to the New York State Environmental Facilities Corporation.

SECTION 9. The Supervisor of the Town is hereby further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the “Code”) and to designate the bonds authorized by this resolution and any notes issued in anticipating thereof, if applicable, as “qualified tax-exempt obligations” in accordance with Section 265(b)(3)(B)(i) of the Code.

SECTION 10. The Supervisor is further authorized to enter into continuing disclosure undertakings with or for the benefit of the initial purchaser of the bonds or notes in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 11. The intent of this resolution is to give the Supervisor sufficient authority to execute those applications, agreements and instruments, or to do any similar acts necessary to effect the issuance of the aforesaid serial bonds or bond anticipation notes without resorting to further action of this Town Board.

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SECTION 12. The validity of the bonds authorized by this resolution and of any bond anticipation notes issued in anticipation of said bonds may be contested only if:

(a) such obligations are authorized for an object or purpose for which the Town is not authorized to expend money; or

(b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or

(c) such obligations are authorized in violation of the provisions of the Constitution.

SECTION 13. This resolution shall take effect immediately and the Town Clerk is hereby authorized and directed to cause a copy of this resolution, or a summary thereof, to be published in full, together with a notice attached in substantially the form as prescribed in Section 81.00 of the Law, in the official newspaper(s) of the Town for such purpose.

The following vote was taken and recorded in public or open session

AYES: NAYS:

Dated: August 3, 2020

August 3, 2020

STATE OF NEW YORK)
COUNTY OF NIAGARA) ss.:

I, the undersigned Town Clerk of the Town of Wheatfield, Niagara County, New York (the "Town"), DO HEREBY CERTIFY as follows:

1. I am the duly qualified and acting Town Clerk of the Town and the custodian of the records of the Town, including the minutes of the proceedings of the Town Board, and am duly authorized to execute this certificate.

2. A regular meeting of the Town Board of the Town was held on August 3, 2020, and attached hereto is a true and correct copy of a resolution duly adopted at such meeting and entitled:

BOND RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WHEATFIELD, NIAGARA COUNTY, NEW YORK (THE "TOWN"), AUTHORIZING THE ISSUANCE OF UP TO \$910,000 IN SERIAL BONDS OF THE TOWN TO FINANCE IMPROVEMENTS TO THE TOWN OF WHEATFIELD WATER DISTRICT CONSISTING OF THE REPLACEMENT OF WATERLINES AND RELATED IMPROVEMENTS ALONG A PORTION OF SHAWNEE ROAD

3. That said meeting was duly convened and held and that said resolution was duly adopted in all respects in accordance with the law and regulations of the Town. To the extent required by law or said regulations, due and proper notice of said meeting was given. A legal quorum of members of the Town Board was present throughout said meeting, and a legally sufficient number of members (2/3's of the Town Board) voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under the law, said regulations, or otherwise, incident to said meeting and the adoption of the resolution, including the publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

4. Public Notice of the time and place of said Meeting was duly posted and duly given to the public and the news media in accordance with the Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, and that all members of said Town Board had due notice of said Meeting and that the Meeting was in all respects duly held and a quorum was present and acted throughout.

5. The seal appearing below constitutes the official seal of the Town and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, I have hereunto set my hand and have hereunto affixed the corporate seal of the Town of Wheatfield as of this 3rd day of August, 2020.

TOWN OF WHEATFIELD

[SEAL]

By: _____
Kathleen Harrington-McDonell,
Town Clerk

ESTOPPEL NOTICE

The resolution, a summary of which is published herewith, has been adopted on August 3, 2020 by the Town Board of the Town of Wheatfield, Niagara County, New York (the "Town"). The validity of the obligations authorized by such resolution may be hereafter contested only if such obligations were authorized for an object or purpose for which the Town is not authorized to expend money or if the provisions of law which should have been complied with as of the date of publication of this notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of publication of this notice, or such obligations were authorized in violation of the provisions of the Constitution.

Kathleen Harrington-McDonell, Town Clerk
Town of Wheatfield

SUMMARY OF BOND RESOLUTION

Set forth below is a summary of said resolution adopted by the Town Board of the Town of Wheatfield on August 3, 2020.

1. The resolution is entitled "BOND RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WHEATFIELD, NIAGARA COUNTY, NEW YORK (THE "TOWN"), AUTHORIZING THE ISSUANCE OF UP TO \$910,000 IN SERIAL BONDS OF THE TOWN TO FINANCE IMPROVEMENTS TO THE TOWN OF WHEATFIELD WATER DISTRICT CONSISTING OF THE REPLACEMENT OF WATERLINES AND RELATED IMPROVEMENTS ALONG A PORTION OF SHAWNEE ROAD".

2. The specific object or purpose for which the bonds are authorized is the financing of certain improvements to the Town of Wheatfield Water District, consisting of the replacement of approximately 1,600 linear feet of existing 8-inch waterline along Shawnee Road from Forest Park Way to the southern end of Old Shawnee Road with a new 10 inch waterline, including four (4) new hydrants and appurtenances, and any site improvements and ancillary and related work required in connection therewith.

3. The period of probable usefulness is 40 years.

4. The amount of obligations authorized to be issued is \$910,000.

The resolution summarized herein shall be available for public inspection during normal business hours at the offices of the Town Clerk, Town of Wheatfield, Town Hall, 2800 Church Street, Wheatfield, New York 14120.

This motion was CARRIED: AYES 4 – NAYS 0.

August 3, 2020

Moved by Supervisor MacSwan and seconded by Councilman Doucet;

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WHEATFIELD,
NIAGARA COUNTY, NEW YORK (THE "TOWN") PURSUANT TO SECTION 202-b
OF THE TOWN LAW DETERMINING THAT IT IS IN THE PUBLIC INTEREST TO
UNDERTAKE CERTAIN IMPROVEMENTS TO THE TOWN OF WHEATFIELD
WATER DISTRICT CONSISTING OF THE REPLACEMENT OF WATERLINES
AND RELATED IMPROVEMENTS ALONG A PORTION OF SHAWNEE ROAD**

WHEREAS, the Town Board (the "Town Board") of the Town of Wheatfield, Niagara County, New York (the "Town") is considering authorizing certain improvements to the Town of Wheatfield Water District, consisting of the replacement of approximately 1,600 linear feet of existing 8-inch waterline along Shawnee Road from Forest Park Way to the southern end of Old Shawnee Road with a new 10-inch waterline, including four (4) new hydrants and appurtenances, and any site improvements and ancillary and related work required in connection therewith (collectively, the "Project"); and

WHEREAS, the Town's engineers have estimated that the maximum cost of undertaking the Project is \$910,000; and

WHEREAS, by resolution dated July 6, 2020, the Town Board (i) determined that the actions to be undertaken in connection with the Project (collectively, the "Action") constitute a "Unlisted" action pursuant to the provisions of the New York State Environmental Quality Review Act and the regulations promulgated thereunder (6 NYCRR Part 617) (collectively, "SEQRA"), (ii) the Town Board assumed lead agency status for purposes of conducting a coordinated review of the Action in accordance with SEQRA, and (iii) the Town Board determined that the Action will not result in any significant adverse environmental impacts, adopted a "Negative Declaration" pursuant to SEQRA with respect thereto, and directed that a notice of Negative Declaration be filed and published, to the extent required under SEQRA; and

WHEREAS, by resolution dated July 6, 2020, at a regular meeting of the Town Board held on such date, the Town Board directed that a public hearing be held on whether to authorize the Project, and to hear all persons interested in the subject matters thereof concerning the same on August 3, 2020 at 7:00 p.m. at the Town of Wheatfield Town Court, 2800 Church Road, Wheatfield, New York 14120; and

WHEREAS, notice of said public hearing certified by the Town Clerk was duly published and posted as required by law, to wit: a copy thereof was published in *The Niagara Gazette*, the official newspaper of the Town, on ____, 2020 and a copy of such notice was posted on the signboard maintained by the Town Clerk on ____, 2020, and on the Town's website, pursuant to Town Law Section 193; and

WHEREAS, said public hearing was duly held at the time and place set forth in said notice, at which all persons desiring to be heard were duly heard.

NOW THEREFORE, THE TOWN BOARD OF THE TOWN OF WHEATFIELD, NIAGARA COUNTY, NEW YORK HEREBY RESOLVES, AS FOLLOWS:

Based in part upon the evidence given at the aforesaid public hearing, it is hereby found and determined that it is in the public interest to undertake the Project as hereinabove described at the estimated maximum cost of \$910,000. The Town is hereby authorized on behalf of the District to undertake the Project at such estimated maximum cost.

The Town Clerk is hereby authorized and directed to cause a certified copy of this resolution to be duly recorded in the office of the Clerk of Niagara County, New York within ten (10) days after the adoption hereof, in accordance with Section 195 of the Town Law.

This resolution shall take effect immediately.

The following vote was taken and recorded in public or open session

AYES: NAYS:

August 3, 2020

Dated: August 3, 2020

August 3, 20202

STATE OF NEW YORK)
COUNTY OF NIAGARA) ss.:

I, the undersigned Town Clerk of the Town of Wheatfield, Niagara County, New York (the "Town"), DO HEREBY CERTIFY as follows:

1. I am the duly qualified and acting Town Clerk of the Town and the custodian of the records of the Town, including the minutes of the proceedings of the Town Board of the Town of Wheatfield (the "Town Board"), and am duly authorized to execute this certificate.

2. A regular meeting of the Town Board of the Town was held on August 3, 2020, and attached hereto is a true and correct copy of a resolution duly adopted at such meeting and entitled:

RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WHEATFIELD,
NIAGARA COUNTY, NEW YORK (THE "TOWN") PURSUANT TO SECTION 202-
b OF THE TOWN LAW DETERMINING THAT IT IS IN THE PUBLIC INTEREST
TO UNDERTAKE CERTAIN IMPROVEMENTS TO THE TOWN OF WHEATFIELD
WATER DISTRICT CONSISTING OF THE REPLACEMENT OF WATERLINES
AND RELATED IMPROVEMENTS ALONG A PORTION OF SHAWNEE ROAD

3. That said meeting was duly convened and held and that said resolution was duly adopted in all respects in accordance with the law and regulations of the Town. To the extent required by law or said regulations, due and proper notice of said meeting was given, and that all members of said Board had due notice of said Meeting and voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under the law, said regulations, or otherwise, incident to said meeting and the adoption of the resolution, including the publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

4. The seal appearing below constitutes the official seal of the Town and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, I have hereunto set my hand and have hereunto affixed the corporate seal of the Town of Wheatfield this 3rd day of August, 20202.

TOWN OF WHEATFIELD

By: _____
Kathleen Harrington-McDonell,
Town Clerk

This motion was CARRIED: AYES 4 – NAYS 0.

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PUBLIC INPUT

Hunting Licenses will go on sale August 10th

Moved by Supervisor MacSwan and seconded by Councilman Helwig to enter Executive Session at 7:36 pm. To discuss personnel issues in the Assessor's Office and the Recreation Department.

This motion was CARRIED: AYES 4 - NAYS 0.

Moved by Councilman Helwig and seconded by Councilman Doucet to come out of Executive Session at 8:02 pm.

This motion was CARRIED: AYES 4 - NAYS 0.

Moved by Supervisor MacSwan and seconded by Councilman Retzlaff to appoint Kelli Coughlin to fulltime Assessor effective August 3, 2020 for the remainder of 2020.

This motion was CARRIED: AYES 4 – NAYS 0.

Moved by Councilman Retzlaff and seconded by Councilman Helwig to adjourn at 8:03 pm.

This motion was CARRIED: AYES 4 - NAYS 0.

Respectfully submitted,

Kathleen Harrington-McDonell
Town Clerk