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There was a presentation from Niagara County Action Program at 6:45 pm. Suzanne Sheers discussed all the programs available through Niagara County Action. A Public Hearing to discuss Criterium Bicycle Racing opened at 7:00 pm. Jonathan Rosen, organizer for Criterium, gave an overview of the proposed races. Several business owners and a couple residents stated they were not in favor of the racing for various reasons that included liability, disrupt truck traffic, inspectors unable to get through, risk of lawsuits. There were also positive comments made in regards to holding the races in Wheatfield. There was a great deal of discussion and the Public Hearing closed at 7:57 pm. The April 16, 2018 Regular Town Board meeting of the Town of Wheatfield opened at 7:57 pm at Wheatfield Town Hall, 2800 Church Road, North Tonawanda, County of Niagara and State of New York to audit bills and to conduct any other business coming before the Town Board.

PRESENT: Supervisor Don MacSwan, Councilmen Larry Helwig, Gilbert Doucet, Randy Retzlaff, Town Attorney Matthew Brooks, and Town Clerk Kathleen Harrington-McDonell.

EXCUSED: Councilman Curt Doktor

PUBLIC INPUT - none

Moved by Councilman Retzlaff and seconded by Councilman Helwig to approve the minutes of April 2, 2018 as presented.

This motion was CARRIED: AYES 4 – NAYS 0.

Moved by Councilman Doucet and seconded by Supervisor MacSwan to approve the bill payment for voucher # 20180542 ó 20180654 in the amount of \$542,981.19 as follows:

General Fund	\$225,362.50
Highway	\$ 26,816.81
Water/Sewer	\$ 201,676.28
Spec. Dist/Fire	\$ 75.00
Refuse	\$ 71,115.38
Pre-Paid	\$ 17,935.22

This motion was CARRIED: AYES 4 – NAYS 0.

Moved by Supervisor MacSwan and seconded by Councilman Helwig to schedule a Public Hearing for a proposed change to the Town Code (as requested by the Town Planning Board); Chapter 200: Zoning, Article VIII: Off-Street Parking, Loading and Staking, Section 200-59: Modification of Requirements: Paragraph A: Variations, on May 21, 2018 at 6:45 pm.

This motion was CARRIED: AYES 4 - NAYS 0.

Moved by Councilman Doucet and seconded by Councilman Helwig to designate the Building Department as a command center in case of an emergency.

This motion was CARRIED: AYES 4 – NAYS 0.

Moved by Councilman Retzlaff and seconded by Councilman Helwig;

WHEREAS, the Town of Wheatfield applied for a Grant under the 2018 NYSDOT BridgeNY Program for replacement of the Plaza Drive Bridge, and

WHEREAS, in response to the grant application the Town of Wheatfield has been asked about the SEQR status of this project, and

Whereas, the Town of Wheatfield has reviewed this project as it relates to 6NYCRR Part 617 (SEQR) of the Environmental Conservation Law and has determined that the project meets the criteria of a Type II Action as defined in Section 617.5 (c) (2), which states, "replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, í ö .

Now, Therefore, Be It Resolved, that the Wheatfield Town Board determines that the proposed Plaza Drive Bridge project is a Type II action under SEQR and is therefore not subject to any further review under SEQR, and

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Be It Further Resolved, that documentation of this Type II action determination be placed in the project file and provided to the Grant Agency.

This motion was CARRIED: AYES 4 – NAYS 0.

Moved by Councilman Doucet and seconded by Councilman Helwig to authorize the creation of two (2) part-time positions, to wit: part-time census clerks to assist the Town with the LUCA (Local Update of Census Addresses Operation) for the 2020 Census. The two (2) part-time census clerks will report to the Chief Information Officer and said positions will be created at the part-time rate of Grade 5, Step 1a.

This motion was CARRIED: AYES 4 – NAYS 0.

Moved by Supervisor MacSwan and seconded by Councilman Helwig to hire two (2) part-time census clerks, Don Dee and Doris Leaderstorf at a rate of pay and jobs term pursuant to job specifications, subject to Human Resource Department approval.

This motion was CARRIED: AYES 4 – NAYS 0.

Moved by Councilman Retzlaff and seconded by Supervisor MacSwan to hire the following individuals as Grounds Keepers: Alex Haake, Brock Kroening, Steve Dibartolomeo, Matt Cicco, Daniel Cicco, Jamie Martin, Nicholas Kocsis and Richard Winney, and as Park Guards: Lindsay Kancar, Lisa Demler, Alyssa Martin, Alexis Eustice, Kirsten Klettke and Joseph Delabio, as summer seasonal help for the Parks & Recreation Department at the rate of pay and terms pursuant to Job Specifications of the Parks & Recreation Department's seasonal help and pending approval of Human Resources and a Niagara County criminal background check.

This motion was CARRIED: AYES 4 – NAYS 0.

Moved by Councilman Helwig and seconded by Councilman Doucet to hire Bryce Siegmann as summer seasonal help for the Water & Sewer Department at the rate of pay and terms pursuant to Job Specifications of the Water & Sewer Department's seasonal help and pending approval of Human Resources and a Niagara County criminal background check.

This motion was CARRIED: AYES 4 - NAYS 0.

Moved by Supervisor MacSwan and seconded by Councilman Retzlaff to authorize the Town of Wheatfield to provide diesel fuel and gasoline to the Niagara Wheatfield Central School District during the Summer of 2018, in approximately July and August, while the School District's fuel tank system is undergoing reconstruction. The Town shall issue fuel cards to the School District in order to monitor the fuel consumption, and, thereafter, the Town is authorized to bill the School District on a periodic basis for the fuel consumed at a cost to include the Town's fuel procurement costs, costs for provision and monitoring and billing services.

This motion was CARRIED: AYES 4 – NAYS 0.

The following motion was tabled;
to approve and authorize the temporary road closure and use of Inducon Drive West and Inducon Drive East at the Vantage International Point Office Park for bicycle racing as proposed by Jonathan Rosen for Criterium bicycle racing to occur at ten (10) weekly events during the Summer of 2018. Said approval is pursuant to the following criteria:

1. Certificate of Insurance naming the Town as an additional insured for a minimum of \$1,000,000.00 per claim, and \$5,000,000.00 aggregate;
2. Adequate insurance for racers, spectators and area businesses;
3. All race participants shall be required to sign a Waiver form, as approved by the Town, indicating racers waive any legal causes of action to sue the Town, including for any type of injury or liability for road conditions;
4. All appropriate licensing/permitting is secured by Mr. Rosen and presented to the Town; and

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5. The bike racing sponsors to seek pro-active discussions with businesses in Vantage International Point Office Park to minimize any impact on on-going businesses or prevent any business disruptions.

Said approval is subject to revocation if any of the above criteria are not continuously met or any other circumstances develop which would prevent the safe and orderly occurrence of said racing.

This motion was TABLED.

Moved by Councilman Helwig and seconded by Councilman Retzlaff to appoint Town Water and Sewer Department employee, Greg Martin, to the vacant MEO position within the Water and Sewer Department in accordance with the current Labor Contract, and prior Labor Contracts, which upon discussion with Union representation, shall grandfather his seniority prior to the existing contract, thereby qualifying him to be placed in said position. Said appointment is pursuant to the Job Specifications of the existing MEO title.

This motion was CARRIED: AYES 4 – NAYS 0.

Moved by Supervisor MacSwan and seconded by Councilman Helwig;

BE IT RESOLVED, that this Town Board does hereby approve the following 2017 year-end budget transfers in order to balance out appropriation expense accounts at year-end.

<u>Account No.</u>	<u>Description</u>	<u>From</u>	<u>To</u>
A.1220.0400	Supervisor Contr	\$ 400	
A.1220.0100	Supervisor Pers		\$ 400
A.1345.0400	Purchasing Contr	40	
A.1345.0100	Purchasing Pers		40
A.1420.0400	Attorney Contr	680	
A.1420.0100	Attorney Pers		680
A.1910.0400	Unallocated Insur Contr	4,000	
A.5182.0400	Street Lighting Contr	4,000	
A.1440.0400	Engineer Contr		8,000
A.1620.0100	Buildings Pers	2,400	
A.1620.0200	Buildings Equip	7,410	
A.1620.0400	Buildings Contr		9,810
A.1950.0400	Property Taxes & Assessments	300	
A.1670.0400	Central Print & Mail Contr		290
A.3510.0400	Control of Dogs Contr		10
A.3650.0200	Building Inspector Equip	520	
A.3650.0400	Building Inspector Contr		520
A.5010.0400	Supt. of Highways Contr	2,440	
A.5010.0100	Supt. of Highways Pers		2,440
A.7020.0200	Recreation Admin Equip	1,450	
A.7020.0100	Recreation Admin Pers		90
A.7020.0400	Recreation Admin Contr		1,360
A.7140.0100	Playgrounds & Rec Centers Pers	5,810	
A.7110.0100	Parks Pers		5,810
A.7310.0200	Teen Center Equip	990	
A.7310.0100	Teen Center Pers		990
A.8160.0400	Witmer Rd Remedial Maint	4,650	
A.8020.0400	Planning Contr		2,740
A.8025.0400	Task Force Contr		1,910
A.9060.0800	Medical Insurance	73,000	
A.8090.0400	Environmental Control Contr		73,000
DA.9730.0700	B.A.N. Interest	1,510	
DA.1380.0400	Fiscal Agent Fee Contr		1,510
F.8310.0101	Special Dist. Allocation	38,500	
F.8320.0400	Water Contractual	32,000	
F.8310.0420	Interfund Exp Gen Support		70,500
G.8110.0400	Administration Contr	790	

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G.1380.0400	Fiscal Agent Fees Contr		790
G.8110.0101	Special Dist. Allocation	44,000	
G.8120.0200	Sewage Collect Sys Equip	44,000	
G.8110.0420	Interfund Exp Gen Support		88,000
G.9030.0800	Social Security	200	
G.9060.0800	Medical Insurance	_____	200
	Totals	\$269,090	\$269,090

This motion was CARRIED: AYES 4- NAYS 0.

Moved by Councilman Retzlaff and seconded by Councilman Doucet to authorize Town of Wheatfield Town Supervisor, Don MacSwan, and Town Board to evaluate the use of LED lighting for street lights in the Town of Wheatfield in an effort to reduce Town expenditures and save taxpayer monies.

This motion was CARRIED: AYES 4 - NAYS 0.

Moved by Councilman Retzlaff and seconded by Councilman Helwig to schedule a Public Hearing for the approval of a Cable Television Agreement between Time Warner Cable Northeast LLC and the Town of Wheatfield, to be held on May 21, 2018 at 7:00 p.m., at the Wheatfield Town Hall, 2800 Church Road, North Tonawanda, New York 14120.

This motion was CARRIED: AYES 4 – NAYS 0.

Moved by Supervisor MacSwan and seconded by Councilman Doucet to hire Maddie Walter, Tess Walter and Christine Meyers for the Youth Center Summer Camp Staff at the rate of pay and terms pursuant to Job Specifications of the Parks & Recreation Department's seasonal help and pending approval of Human Resources and a Niagara County criminal background check.

This motion was CARRIED: AYES 4 – NAYS 0.

Moved by Councilman Helwig and seconded by Councilman Retzlaff to include part-time/ Summer employees to the Town's random drug testing.

This motion was CARRIED: AYES 4 – NAYS 0.

Moved by Councilman Doucet and seconded by Councilman Helwig to approve and authorize the Town of Wheatfield Supervisor, Don MacSwan, to sign Municipal Information Form regarding the transfer of previously declared surplus real property, located on Ontario Drive, Town of Wheatfield, SBL # 177.01-3-112, prepared by the Town Attorney, to be forwarded to the New York State Legislature, in order to obtain State permission for said sale.

This motion was CARRIED: AYES 4 – NAYS 0.

PUBLIC INPUT - none

Moved by Supervisor MacSwan and seconded by Councilman Helwig to enter into Executive Session at 8:44 pm to discuss personnel matters. Town Board and Town Attorney to attend.

This motion was CARRIED: AYES 4 – NAYS 0.

Moved by Councilman Helwig and seconded by Councilman Doucet to come out of Executive Session at 9:29 pm. Discussed personnel matters.

This motion was CARRIED: AYES 4 - NAYS 0.

Moved by Councilman Retzlaff and seconded by Supervisor MacSwan to expand the duties of the Town Attorney to take on additional duties and time dedicated to the town including assistance with Human Resource support and services and for said services shall be compensated \$21,000 annually.

This motion was carried: AYES 4 – NAYS 0.

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Moved by Supervisor MacSwan and seconded by Councilman Helwig to adjourn at 9:30 pm.
This motion was CARRIED: AYES 4- NAYS 0.

Respectfully submitted,

Kathleen Harrington-McDonell
Town Clerk