

April 2, 2018

The Public Hearing scheduled was postponed until April 16, 2018. The Regular Town Board meeting of the Town of Wheatfield was held April 2, 2018 at 7:00 pm at Wheatfield Town Hall, 2800 Church Road, North Tonawanda, County of Niagara and State of New York to audit bills and to conduct any other business coming before the Town Board.

PRESENT: Supervisor Don MacSwan, Councilmen Larry Helwig, Gilbert Doucet, Randy Retzlaff, Curt Doktor, Town Attorney Matthew Brooks, and Town Clerk Kathleen Harrington-McDonell.

PUBLIC INPUT - none

Moved by Councilman Retzlaff and seconded by Councilman Helwig to approve the minutes of March 19, 2018 as presented.

This motion was CARRIED: AYES 5 – NAYS 0.

Moved by Councilman Doucet and seconded by Councilman Doktor to approve the bill payment for voucher # 20180420 – 20180529 in the amount of \$136,378.37 as follows:

General Fund	\$	36,678.60
Highway	\$	13,772.68
Water/Sewer	\$	11,232.32
Trust & Agency	\$	23,568.60
Spec. Dist/Fire	\$	4,592.77
Capital/Niag Riverwalk	\$	9,870.21
Pre-Paid	\$	36,663.19

This motion was CARRIED: AYES 5 – NAYS 0.

Moved by Councilman Doucet and seconded by Councilman Helwig to appoint Mark Clark to the position of Deputy Water/Sewer Superintendent effective immediately. Mark Clark has been serving in this position currently as provisionally appointed and the Town of Wheatfield has now been advised that he has passed the Civil Service test for said position.

NOW, THEREFORE, BE IT

RESOLVED, that Mark Clark is formally appointed to the position of Deputy Water/Sewer Superintendent effective immediately, subject to the rate of pay and all conditions in the job specifications for Deputy Superintendent.

This motion was CARRIED: AYES 5 – NAYS 0.

Moved by Supervisor MacSwan and seconded by Councilman Helwig to authorize the posting, in-house, in the Water & Sewer Department, for an MEO pursuant to the rate of pay and other criteria according to the job specifications, to fill the recent vacancy in the MEO position.

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Doktor and seconded by Councilman Retzlaff to authorize the Town of Wheatfield Water/Sewer Department to purchase a 2019 Ford F350 Crew cab, 4x4 pickup truck, from Van Bortel Ford, piggybacking off of Onondaga County's standing bid for the bid cost of \$33,904.00. Said purchase price is to be split equally between the Water and Sewer Departments 2018 equipment budgets, respectively.

This motion was CARRIED: AYES 5 – NAYS 0.

Moved by Councilman Doktor and seconded by Councilman Doucet to authorize the Highway Superintendent, Paul Siegmann, and Deputy Superintendent, Jamie Irving, to attend the 2018 Cornell Local Roads Highway School, in Ithaca, New York on June 3rd through June 6th, and the ensuing expenses for three (3) nights of accommodations, transportation and other miscellaneous allowed expenses.

This motion was CARRIED: AYES 5 – NAYS 0.

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Moved by Supervisor MacSwan and seconded by Councilman Helwig;

WHEREAS, the Town of Wheatfield determined that a Special Use Permit (SUP) is required for the proposed Moog Expansion project in accordance with Chapter 200, Article XIII, Section 200-87(G) of the Wheatfield Town Code; and

WHEREAS, a Public Hearing was held regarding this SUP on March 19, 2018, and no adverse comments were received, and

WHEREAS, in accordance with Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act – SEQRA) of the Environmental Conservation Law, the Wheatfield Planning Board has issued a SEQR Negative Declaration on the project, and

WHEREAS, the Town (including the Town Board, Planning Board, and Fire Advisory Board) have reviewed this action and found that the project will not adversely affect the Town and its residents, and

WHEREAS, Hydrazine has been utilized at the facility for many years and may, in fact, not technically be a detonable material, and

WHEREAS, the proposed project will enhance safety at the facility and for first responders, and will consolidate the storage of all chemicals, including Hydrazine in an up-to-date structure that is constructed in accordance with modern code standards and which will have an air recovery system and scrubber in case of any potential leaks; and

WHEREAS, the current expansion and the required updating of construction and safety standards will greatly improve safety at the facility and as a result, receives the full support of the Town of Wheatfield Fire Advisory Board.

NOW, THEREFORE BE IT

RESOLVED, the Wheatfield Town Board, in accordance with Chapter 200, Article XIII, Section 200-87(G) of the Wheatfield Town Code, issues a Special Use Permit for the Moog Facility to store Hydrazine.

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Doktor and seconded by Councilman Retzlaff to authorize and allow the National Center for Missing & Exploited Children, New York Branch, to hold its 12th Annual *Ride for Missing Children* on certain roads throughout the Town of Wheatfield. The Town is aware that said event travels through Erie and Niagara Counties, and pursuant to its schedule, the event will travel down specified roads within the Town of Wheatfield. The Town has no objection to said event traveling on public roads within the Town. The Town notes that it is not supplying resources to the event, and requires the sponsor of the event to provide all necessary police escorts and safety measures within the Town of Wheatfield. Additionally, the Town of Wheatfield also notes it supports the National Center for Missing & Exploited Children in their efforts to educate people and raise funds to support its worthy cause.

This motion was CARRIED: AYES 5 - NAYS 0.

The following motion will be held until the next Town Board Meeting for additional information. To allow the Recreation Department to hire the following individuals as Grounds Keeper summer help: Alex Haake, Brock Kroening, Steve Dibartolomeo, Matt Cicco, Daniel Cicco, Jamie Martin and Nicholas Kocsis; and as Park Guard summer help: Lindsay Kancar, Lisa Demler, Alyssa Martin, Alexis Eustice, Kirsten Klettke and Joseph Delabio, all as summer seasonal help for the Parks & Recreation Department at the rate of pay and terms pursuant to Job Specifications of the Parks & Recreation Department's seasonal help and pending approval of Human Resources and a

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Niagara County criminal background check.

This motion was HELD.

Moved by Councilman Doktor and seconded by Councilman Doucet for the Town of Wheatfield to host the firework display at Oppenheim Park on Wednesday, July 4, 2018. Said display is to be performed by Skylighter's for an agreed cost of \$10,000.00. Approval of performing the display would be contingent upon Skylighter's being in compliance with all necessary rules, regulations and them having all proper Local, State and Federal licenses and certifications. Additionally, said approval of performance by Skylighter's is conditioned upon them having proper insurance as required by the Town naming the Town as an additional insured, at amounts required by the Town, and provision of a copy of said insurance policy to the Town within 45 days of this Resolution. Furthermore, it is authorized for Recreation Department Director, Mike Rinalli, to voucher this amount in advance, such that upon successful completion of the display, payment can be made.

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Retzlaff and seconded by Councilman Doktor;
Approve amendment to the 2018 Sewer District budget to provide for the use of fund balance to provide the additional budgetary appropriation for the Town's share of the state grant for the purchase and installation of generators at the sewer lift stations as follows:

Sewer District

Increase Appropriated Fund Balance:

Account G.0000.0599 Appropriated Fund Balance	<u>\$66,734</u>
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Increase Appropriations:

Account G.8120.0202 Lift Stations Generators	<u>\$66,734</u>
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This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Supervisor MacSwan and seconded by Councilman Doktor;

WHEREAS, the Town Zoning Board of Appeals has indicated the need for the services of a secretary, who is not a board member, to take minutes at Zoning Board of Appeals' meetings and to do other administrative work for the Zoning Board of Appeals and,

WHEREAS, currently a Zoning Board of Appeals' member is the Board's secretary. This detracts from the member's participation at meetings, as the secretary is busy taking minutes and doing administrative work, while said individual's attention should rather be on the meeting's business and,

WHEREAS, the Town seeks to remove that duty and its stipend from the Zoning Board of Appeals' member and assigns that duty to the Secretary to the Supervisor - Deborah Carr, to be paid for said extra duties at her current hourly wage with any necessary overtime expense and,

WHEREAS, the Zoning Board of Appeals has interviewed two current Town employees who expressed interest in the position, and Deborah Carr demonstrated prior Zoning and Building code experience.

NOW, THEREFORE, BE IT RESOLVED,

That the Secretary to the Supervisor - Deborah Carr, be assigned the duty of Zoning Board of Appeals' Secretary, a non-Zoning Board of Appeals member position, to be paid for said extra duties at her current hourly wage with any necessary overtime expense, and the Zoning Board of Appeals' member previously serving as secretary shall be relieved of said duties and the stipend for the duties.

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Doucet and seconded by Councilman Retzlaff to update the St. Johnsbury Volunteer Fire Company roster as follows: ADD Chris Manth and Mitchell Hedlind as Active Firefighters.

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This motion was CARRIED: AYES 5 - NAYS 0.

The next meeting is scheduled for April 16, 2018 at 6:45 pm Niagara Community Action Program presentation and 7:00 pm a Public Hearing to discuss Criterium Bicycle Racing and Inducon Drive and the Regular Town Board Meeting.

PUBLIC INPUT - none

Moved by Supervisor MacSwan and seconded by Councilman Helwig to adjourn at 7:22 pm
This motion was CARRIED: AYES 5 - NAYS 0.

Respectfully submitted,

Kathleen Harrington-McDonell
Town Clerk