

March 5, 2018

A Work Session and the Regular Town Board meeting of the Town of Wheatfield was held March 5, 2018 at 6:30 and 7:00 pm at Wheatfield Town Hall, 2800 Church Road, North Tonawanda, County of Niagara and State of New York to audit bills and to conduct any other business coming before the Town Board.

PRESENT: Supervisor Don MacSwan, Councilmen Larry Helwig, Gilbert Doucet, Randy Retzlaff, Curt Doktor, Town Attorney Matthew Brooks, and Town Clerk Kathleen Harrington-McDonell.

The Works Session opened at 6:30 p.m. to discuss a proposal to hold bicycle races at Vantage International Point this summer. Jonathan Rosen who is licensed by USA Cycling presented information on the proposed races.

The Regular Town Board Meeting opened at 7:06 p.m.

PUBLIC INPUT

Comments regarding street lights

Comments regarding bike path and meeting that was held 2/28 – option 4 is favored

Moved by Councilman Retzlaff and seconded by Councilman Doucet to approve the bill payment for voucher # 20180254 – 20180301 in the amount of \$63,650.37 as follows:

General Fund	\$	19,302.03
Highway	\$	9,875.32
Water/Sewer	\$	5,089.07
Trust & Agency	\$	14,002.00
Special District/Lighting	\$	425.55
Pre-Paid	\$	14,956.40

This motion was CARRIED: AYES 5 – NAYS 0.

Moved by Councilman Helwig and seconded by Councilman Doktor to authorize Wendel to provide GIS support services during 2018. In accordance with Wendel’s proposal dated February 28, 2018, a Lump Sum fee of \$4,950.00 will be paid for WMA Site Hosting and ArcGIS Data Collector Application Subscription and a Time and Expense budget (not-to-exceed) of \$5,050.00 will be established for GIS/GPS Support and Training tasks described in the proposal. Total authorization is for \$10,000.00.

This motion was CARRIED: AYES 5 – NAYS 0.

Moved by Councilman Doktor and seconded by Councilman Retzlaff to adopt Build Alternative Number 4 as the Town’s preferred alternative for the Niagara River Waterfront Multi-Use Trail, PIN 5760.75.

Adoption of Alternative Number 4 is conditioned on the following:

- Incorporation of traffic calming elements to River Road such as reduced travel lanes during final design of the project
- Incorporating into the design lowering the speed limit of River Road within the Town of Wheatfield to be consistent with the adjacent sections of River Road and Buffalo Avenue to mitigate traffic safety concerns.

This motion was CARRIED: AYES 5 – NAYS 0.

Moved by Councilman Helwig and seconded by Supervisor MacSwan to authorize the acceptance of the lowest responsible quote received from four (4) suppliers, from Niagara Truck Equipment for the purchase of two (2) dump boxes in the amount of \$8,100.00 for the 2-door chassis dump box, and \$7,800.00 for the 4-door dump box. Said dump boxes are for installation on two (2) newly ordered Ford heavy duty pick-up trucks that the Highway Department is awaiting. Said expenditure in the total amount of \$15,900.00 will be paid by the Highway Department from its 2018 equipment budget.

This motion was CARRIED: AYES 5 – NAYS 0.

March 5, 2018

Moved by Councilman Doktor and seconded by Councilman Retzlaff;

WHEREAS, the Town Planning Board has indicated the need for the services of a secretary, who is not a board member, to take minutes at Planning Board meetings and to do other administrative work for the Planning Board and,

WHEREAS, currently a Planning Board member is the Board's secretary. This detracts from the member's participation at meetings, as the secretary is busy taking minutes and doing administrative work, while said individual's attention should rather be on the meeting's business and,

WHEREAS, the Town seeks to remove that duty and its stipend from the Planning Board member and assigns that duty to Town Building Inspection Department employee, Francine Boore, to be paid for said extra duties at her current hourly wage with any necessary overtime expense.

NOW, THEREFORE, BE IT RESOLVED,

That Town Building Inspection Department employee, Francine Boore, be assigned the duty of Planning Board Secretary, a non-Planning Board member position, to be paid for said extra duties at her current hourly wage with any necessary overtime expense, and the Planning Board member previously serving as secretary shall be relieved of said duties and the stipend for the duties.

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Helwig and seconded by Councilman Retzlaff to approve and authorize Town Supervisor, Don MacSwan, to enter into and sign an Utility Audit Agreement with Troy & Banks to conduct an audit of the Town's gas, electric and telecommunications accounts for the purpose of securing refunds, credits and cost reductions resulting from the discovery of charges or costs in excess of those permitted or allowed by applicable contracts, tariffs, statutes, rules and regulations and/or from overcharges or billing errors.

This motion was CARRIED: AYES 5 – NAYS 0.

Moved by Councilman Doucet and seconded by Councilman Helwig to authorize the Recreation Director, the discretion and ability to request use of the services of the Town Constable Department, directly from the Chief Constable, when said services are believed needed for Town events. It shall be in the discretion of the Chief Constable, as to the provision of said services for any event.

This motion was CARRIED: AYES 5 – NAYS 0.

The next meeting will be held March 19, 2018 at 7:00 p.m. with a Public Hearing for a Special Use Permit for the MOOG, Inc. and the Regular Town Board Meeting. There will be a Work Session at 6:30 p.m.

PUBLIC INPUT

Robin Zastrow provided update of the Constable Department

Respectfully submitted,

Kathleen Harrington-McDonell
Town Clerk