

February 5, 2018

The Regular Town Board meeting of the Town of Wheatfield was held February 5, 2018 at 7:00 pm at Wheatfield Town Hall, 2800 Church Road, North Tonawanda, County of Niagara and State of New York to audit bills and to conduct any other business coming before the Town Board.

PRESENT: Supervisor Don MacSwan, Councilmen Larry Helwig, Gilbert Doucet, Curt Doktor, Town Attorney Matthew Brooks, and Town Clerk Kathleen Harrington-McDonell.

EXCUSED: Councilman Retzlaff

PUBLIC INPUT

Quasar update

Niagara Sanitation status

Moved by Councilman Helwig and seconded by Councilman Doucet to approve the minutes of January 22, 2018 as presented.

This motion was CARRIED: AYES 4 – NAYS 0.

Moved by Councilman Doktor and seconded by Councilman Doucet to approve the bill payment for voucher # 20180001 – 20180093 in the amount of \$192,567.83 as follows:

General Fund	\$ 132,832.81
Highway	\$ 19,393.68
Water/Sewer	\$ 6,623.24
Fire	\$ 68.00
Trust & Agency	\$ 11,454.78
Lighting	\$ 155.67
Pre-Paid	\$ 22,039.65

This motion was CARRIED: AYES 4 – NAYS 0.

Moved by Councilman Doktor and seconded by Councilman Doucetto authorize Wendel to provide stormwater management program assistance for the year 2018 in accordance with their proposal letter dated February 1, 2018, for a time and expense estimated fee of \$6,000.00.

This motion was CARRIED: AYES 4 - NAYS 0.

Moved by Councilman Doucet and seconded by Councilman Helwig to schedule a Public Hearing on proposed changes to the signage requirements of the Town Code, Chapter 169, Subdivision of Land, on February 26, 2018 at 6:45.

This motion was CARRIED: AYES 4 – NAYS 0.

Moved by Councilman Doktor and seconded by Councilman Helwig;

WHEREAS, the Town Board desires to continue the process of acquiring the funds to complete the Town of Wheatfield Municipal Agricultural and farmland Implementation Plan to review Farmland zoning laws; and

WHEREAS, the Town Board desires to apply for financial assistance from the New York State Department of Agriculture and Markets Program; and

WHEREAS, the Town Board commits to providing the required \$1,000.00 in local matching funds in cash to insure the timely implementation of the proposed project.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board authorizes and submits an application for the New York State Department of Agriculture and Markets Program for the Wheatfield Municipal Agricultural and

February 5, 2018

Farmland Implementation Plan in the total project amount of \$20,000.00 and will request \$15,000.00 in grant funding, and BE IT FURTHER

RESOLVED, that the Town Board authorizes the Supervisor to sign all documents and agreements related to the New York State Department of Agriculture and Markets Program application, and BE IT FURTHER

RESOLVED, that Don MacSwan, as Supervisor of the Town of Wheatfield, is hereby authorized and directed to file an application for grant funds from the New York State Department of Agriculture and Markets Program, in an amount of \$15,000.00 of the approved funding and upon approval of said request, to enter into and execute a Project Agreement with the New York State Department of Agriculture and Markets Program for such financial assistance to the Town of Wheatfield for the proposed Town of Wheatfield Municipal Agricultural and Farmland Implementation Plan.

This motion was CARRIED: AYES 4 - NAYS 0.

Moved by Councilman Doucet and seconded by Councilman Doktor to approve and authorize Town Supervisor, Don MacSwan, to execute and enter into an Agreement with GHD Consulting Services Inc. to provide certain agreed upon engineering services to the Town of Wheatfield for the year 2018.

This motion was CARRIED: AYES 4 – NAYS 0.

Moved by Councilman Helwig and seconded by Councilman Doucet to authorize the Town Court to rehire Melinda Agnello to the Assistant Town Court Clerk position. Said rehiring is pursuant to the Assistant Court Clerk position job specifications and rate of pay as delineated in the 2018 Town Court budget. Said rehiring is subject to a Niagara County Sheriff's Department background check.

This motion was CARRIED: AYES 4 – NAYS 0.

Moved by Councilman Doucet and seconded by Supervisor MacSwan to authorize the increase of the residential driveway culvert pipe permit fee from \$25.00 to \$100.00, and to authorize the increase of the residential yard culvert pipe permit fee from \$25.00 to \$50.00. Said increases are effective immediately for any permit applications filed after the date of passage of this Motion.

This motion was CARRIED: AYES 4 – NAYS.

Moved by Councilman Doucet and seconded by Supervisor MacSwan to authorize the Highway Department to change the traffic light at Sawyer Drive and Plaza Drive to a 3-way stop with a signal light flashing red in all directions.

This motion was CARRIED: AYES 4 – NAYS 0.

Moved by Councilman Helwig and seconded by Councilman Doktor to approve and authorize the Town Supervisor, Don MacSwan, to execute the Fire Protection Contracts with the five (5) local volunteer fire companies, as all of the wording of said Fire Protection Contracts have been approved by the Town Attorney and the attorneys for the five (5) fire companies. This Resolution authorizes the Town Supervisor to execute all five (5) Agreements for the years 2018 through 2020.

This motion was CARRIED: AYES 4 – NAYS 0.

Moved by Supervisor MacSwan and seconded by Councilman Doktor to abolish the Town of Wheatfield employment position of Director of Personnel effective at the close of business on February 9, 2018. Said abolishment of the position of Director of Personnel is due to Town budgetary reasons and necessities, and due to a consolidation of department and duties within Town of Wheatfield administrative staff and elected officers.

February 5, 2018

This motion was CARRIED: AYES 4 – NAYS 0.

Moved by Councilman Helwig and seconded by Councilman Doucet to schedule a Public Information Meeting to discuss the proposed River Road Trail from 6-8 pm Tuesday February 27, 2018 (considered Wednesday 2/28 based on availability of Community Center) at the Community Center.

This motion was CARRIED: AYES 4 – NAYS 0.

The next meeting is scheduled for Monday February 26, 2018 at 6:45 pm - Public Hearing to discuss proposed changes to the signage requirements of the Town Code, Chapter 169, Subdivision of Land and the Regular Town Board Meeting at 7:00 pm.

PUBLIC HEARING

How many lighting district and who/how is decorative lighting paid for

Will notices be sent to everyone regarding the meeting for the

River Road Trail

Red Cross offering smoke alarms

Legislator David Godfrey made comments regarding Broadband and Census

Moved by Supervisor MacSwan and seconded by Councilman Helwig to adjourn at 7:49 pm.

This motion was CARRIED: AYES 4 – NAYS 0.

Respectfully submitted,

Kathleen Harrington-McDonell
Town Clerk