

TOWN OF WHEATFIELD
Comprehensive Planning Implementation Task Force

SUMMARY OF MEETING, January 25, 2018

Meeting began at 6:30PM

Approval of Meeting Minutes

Richard M

Motion made by R. Torcasio and seconded by F. Galdon to approve the minutes of the December 7, 2017 Task Force meeting.
Motion unanimously approved.

Town Planner Report

Drew R

- Airport Protection Plan / Land Preservation Group in cooperation with other entities, continues to investigate PDR's and Conservation easement to protect the military base, the NF International Airport operations, as it relates to both the farmland preservation and economic impact on the Western NY region.
- Hierarchal Zoning throughout the Town requires resolution of minor modifications to be identified at the February 22, 2018 Task Force meeting.
- Mixed Use Zoning in all C-1 Districts may need adjusting if the hierarchal zoning is implemented.
- Review Subdivision Law and suggest revisions concerning process and requirements will commence at the next meeting. The ensuing draft will be shared with the Town Planning Board and the Town Zoning Board of Appeals.

Focus Group Leaders Monthly Update

Agriculture Focus Group

Paul L.

- P. Lehman is the Town's representative on Niagara County's Agriculture & Farmland Protection Plan Advisory Group.
- Discussed the Town's relationship with the Western New York Land Conservancy Group, and the delay in transacting official business concerns.
- Reported on the Town's Application for State Assistance Payments for Amendments to Municipal Laws Affecting Agricultural Lands, Farm Operations of Farmland Protection.
- Conducted discussion relative to "Avoiding conflict over land owner rights."
- Discussed changing monthly meeting day. A revised schedule will be sent to group members and the Facilitator.

Disaster Management Focus Group

Mike Z & F. Galdon

- Members working with American Red Cross to ensure emergency shelter preparedness. Residents need to plan for family/individual survival for the first 72 hours of an emergency.
- Community Awareness Safety Program/Planned Survey progressing and will be mailed to Town residents for completion and return with their quarterly water bill.
- Updating provisions of the Town's current Disaster Management Plan to ensure reliability and completeness of the instructional content.

Build Out Analysis Focus Group

Doris L.

- A Town delegation will address the Niagara University students on February 2, 2018, on campus, as to Town's expectations and their study challenge, for this Spring semester.

- Guest speaker, Kristen L. Savard, President, Advance Design Group; addressed the members on January 23, 2018, relative to current subdivision practices and prevailing building costs which impact the growth or lack of growth within the Town of Wheatfield.

Community Development Focus Group

Richard T./ Rita K.

- A Volunteer Recognition Ceremony is scheduled for the work Week of April 15, 2018
- Town Center Analysis of two of the four development concepts of the 32+ acres of Town land was presented on January 16, 2018 by Facilitator R. Muscatello. The other possibilities will be presented at the February 20, 2018 meeting. All Task Force members are invited. At the conclusion of the presentations, members will perform a SWOT analysis to be presented to the Task Force members for their input.
- Planning for an energetic recruiting and retention program to attract and invite more interested residents to our ranks.

Greenspace Focus Group

Joe G/Justin H

- Met with the Town Planning Board. They will reply with comments. General sense was all Town owned property should be in Public Facility District.
- Led a discussion on the advantages and disadvantages of the need for Park and Public Facility zones. Drew volunteered to furnish the group a memorandum relative to the purpose of the two zones.
- Joe G. is now the group's official chairperson. Justin will remain an active member. The Task Force commended Justin for his leadership and management skills.

LWRP

Joe G.

- Progress has been plagued with inactivity. The consensus was to task the Facilitator. R Muscatello, to query the Town's Zoning Code Enforcement Officer, Mike Klock; as to the status and enforcement of the LWRP Plan.
- The Town Planner, Drew Reilly, reminded members, that any and all activity occurring on the LWRP property must comply with the Town Board approved Plan, and enforced by the Planning Board and Zoning Code Enforcement Officer.

Energy Application Focus Group

Joe M.

- Laws addressing cell extenders & micro cell tower reviews are in process. Drew volunteered to provide sample laws for the group's edification and possible use.
- Performed a "walk-through" with National Grid representatives for conversion of Town owned lighting to LED lighting. National Grid will follow up with a written plan and costs involved for the Town's consideration.
- Previously, met with a Wendel delegation relative to electrical savings. A proposal is pending.

Veterans Memorial Focus Group

Rich T for Ed

- 501(c) (3) application submitted.
- Fund Raising planning in progress. Some grants not permissible until 501c3 completed.
- Creating a Power Point and 3D Presentation
- Have completed drawings and construction estimates.

Administration, Legal Matters & Other

- Task Force Town Board Liaison
- Task Force/Focus Group participants
- Questions, Discussion - Open to All

Next Meeting Date & Time

Date: February 22, 2018 (Please mark your calendar to ensure your attendance)

Time: 6:30 p.m. to 9:00 p.m. (approximate)

Location: Town Community /Senior Citizen Center

Adjournment Motion

Richard M

Motion made by Don P, seconded by Joe M to adjourn the meeting at 8:15PM. Motion unanimously carried.

Attendance

R Muscatello, J , R Torcasio, D Reilly, D Proefrock, J Malloy, M Zarbo, F Galdon, J Higner, P Lehman, D Leaderstrof, D DiBartolomeo, W Freiert, J Gargas, T Kontak, R Kontak, D Proefrock

Excused: C Doktor, E Sturgeon

Respectfully Submitted:

Richard Torcasio, Task Force Secretary (Edited by Facilitator Richard W. Muscatello)

Distribution:

Town Supervisor
MIS Coordinator

Task Force Members
Town Clerk

Town Board Members
ZBA Chairperson

Focus Group Members
Focus Group Leaders

Thought for the Month:

“Simplicity is the ultimate sophistication” ~ Leonardo de Vinci