

AGENDA

OCTOBER 15, 2018

**7:00 pm – PUBLIC HEARING – Chapter 200 Zoning XIV-Section 200-94 Zoning Board
of Appeals Procedures Paragraph A
REGULAR TOWN BOARD MEETING**

- Pledge of Allegiance**
- Opening Prayer**
- Public Input** (at start and end of meeting)
- For the record, Board Members Present**
- Approval of Minutes** October 1, 2018 Town Board Meeting (/)

Bill Payment of October 15, 2018

Voucher No. 20181934 – 20182104 \$570,199.29
Pre-paid \$18,415.19 **TOTAL \$588,614.48**

GENERAL FUND	\$ 36,259.10
HIGHWAY	\$106,987.53
WATER/SEWER	\$329,720.90
REFUSE	\$ 71,115.36
TRUST & AGENCY	\$ 26,001.53
LIGHTING	\$ 114.87

Departments

- Highway – Paul Siegmann
- Water / Sewer – Rich Donner
- Recreation – Mike Ranalli
- Building Inspector – Mike Klock
- Assessor – Brigitte Grawe
- Seniors - Arlene Mante
- Wendel – Tim Zuber

- Motions:** per list attached (Matthew Brooks)

Board Member Items:

Larry Helwig
Gil Doucet
Curt Doktor
Randy Retzlaff
Don MacSwan

- Next Meeting: NOVEMBER 5, 2018 7:00 pm Regular Town Board Meeting**

- Public Input**

- Request Motion to Adjourn:** (/)

MOTIONS

OCTOBER 15, 2018

From: Wendel

MOTION by _____ **Seconded by** _____
to schedule a Public Hearing on proposed changes to street lighting requirements of the Town Code, Chapter 169, Subdivision of Land, on _____ at _____.

From: Wendel

MOTION by _____ **Seconded by** _____

WHEREAS, the Wheatfield Town Code contains and specifies the local laws, and ordinances of the Town of Wheatfield, and it has been determined that the Town Code is outdated and does not properly address issues concerning Subdivision Signage; and

WHEREAS, the Town has prepared draft language to revise the Town Code, Chapter 200, Zoning; and

WHEREAS, in accordance with Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act – SEQRA) of the Environmental Conservation Law, the Wheatfield Town Board has conducted an environmental review of this revised Code, and

WHEREAS, the Town has identified that there are no other Permitting or Approval agencies for this action, and

WHEREAS, a public hearing was held regarding these Code amendments on 10/15/18 and comments were received, and

WHEREAS, pursuant to Municipal Home Rule Law, the Town Board is proposing to adopt this Zoning Code amendment by enacting a Local Law.

NOW, THEREFORE BE IT RESOLVED, the Wheatfield Town Board, in accordance with the State Environmental Quality Review Act (SEQRA) has determined that the proposed amendment of the Town Code, Chapter 200 Zoning, will not adversely affect the natural resources of the State and/or the health, safety and welfare of the public and is consistent with social and economic considerations and therefore issues the attached SEQR Negative Declaration in accordance with Section 617.7 of the SEQR regulations, and

BE IT FURTHER RESOLVED THAT, the Supervisor is authorized to sign the Environmental Assessment Form (EAF), which will act as the Negative Declaration.

From: Wendel

MOTION By _____ Seconded By _____

WHEREAS, the Wheatfield Town Code contains and specifies the local laws, and ordinances of the Town of Wheatfield, and it has been determined that the Town Code is outdated and does not properly address issues concerning Subdivision signage; and

WHEREAS, the Town has prepared draft language to revise existing sections of the Zoning Chapter of the Wheatfield Town Code; and

WHEREAS, the Town Board held the required public hearing on 10/15/18 and received public comment; and

WHEREAS, pursuant to Municipal Home Rule Law, the Town Board is proposing to enact a local law, as follows:

Be it enacted by the Town Board of the Town of Wheatfield, New York, that the Wheatfield Town Board amends the Wheatfield Town Code as follows:

Zoning – Chapter 200

Article XIV - Administration and Enforcement

– Amend Section 200-94 *Zoning Board of Appeals procedures*, by amending paragraph A as follows:

- A. The Zoning Board of Appeals shall act in strict accordance with the procedure prescribed by Town Law and by this chapter. All appeals and applications made to the Zoning Board of Appeals shall be in writing, on forms prescribed by the Zoning Board of Appeals. Every appeal or application shall refer to the specific provision of the chapter involved and shall exactly set forth the interpretation that is claimed or the details of the variance that is applied for and the grounds on which it is claimed that the variance should be granted, as the case may be. **The Zoning Board of Appeals may refer any application or appeal to the Planning Board, Town Departments, and/or advisory staff to receive input.**

WHEREAS, the Town Board has issued a Negative Declaration in accordance with SEQR requirements.

NOW THEREFORE BE IT RESOLVED, that the Wheatfield Town Board amends the Code of the Town of Wheatfield Chapter 200 entitled “Zoning” to provide for the revision of the Town Code as referenced above.

From: Water/Sewer Department

MOTION by _____ Seconded by _____ to authorize the hiring of Noah Walker as a laborer for the Water/Sewer Department, at a rate of pay and terms pursuant to the Job Specifications of the Water/Sewer Department, and pending approval of Human Resources and a Niagara County Sheriff's Department criminal background check.

From: Highway Department

MOTION by _____ Seconded by _____ to approve and authorize the Town of Wheatfield Highway Department to purchase a new Bobcat 84 inch sweeper with gutter brush for the Highway Department's skidsteer in the amount of \$5,149.85 pursuant to NYS Contract No.: PC67141, Award No.: 22792, Group No.: 40625. Said equipment will be used on small road jobs where the Town's large sweeper is impractical or unavailable. Said purchase will be made out of the Highway Department's 2018 Budget.

From: Recreation Department

MOTION by _____ Seconded by _____ to transfer Sydney Crangle and Lamarr Rountree from Seasonal part-time to Permanent Part-time Recreation Aide, at a rate of pay and terms pursuant to the Job Specifications of the Recreation Department, and pending approval of Human Resources and a Niagara County Sheriff's Department criminal background check.

From: Recreation Department

MOTION by _____ Seconded by _____ to hire Caleb Ribbeck as a Permanent Part-time Recreation Aide for the Youth Center, at a rate of pay and terms pursuant to the Job Specifications of the Recreation Department, and pending approval of Human Resources and a Niagara County Sheriff's Department criminal background check.

From: Highway Department

MOTION by _____ Seconded by _____

BE IT RESOLVED, that this Town Board does hereby approve the following 2018 Budget transfer for the Highway Fund as follows:

<u>Account No.:</u>	<u>Description</u>	<u>From</u>	<u>To</u>
D.A.5142.0400	Snow Removal Contr	\$10,000.00	
D.A.5110.0400	General Repairs Cont		\$10,000.00

From: Budget Director

MOTION by _____ Seconded by _____

Approve changes to the 2019 Tentative Budget for the General Fund, Highway Fund, Water Fund and Sewer Fund increasing total budget appropriations by \$3,193.00 and estimated revenues by \$78,193.00, and decreasing appropriated fund balance by \$75,000.00 for various accounts as set forth in the schedule before you.

<u>Account No.</u>	<u>Description</u>	<u>Change</u>	<u>From</u>	<u>To</u>
<u>General Fund</u>				
Increase (Decrease) in Appropriations				
A.1110.0120	Court Clerks Pers	\$ (283)	\$ 73,331	\$ 73,048
A.1220.0100	Supervisor Pers	60	\$ 72,380	\$ 72,440
A.1355.0100	Assessor Pers	7,703	\$ 86,450	\$ 94,153
A.1410.0100	Town Clerk Pers	(14,031)	\$ 153,454	\$ 139,423
A.1420.0100	Attorney Pers	20	\$ 91,947	\$ 91,967
A.1430.0100	Personnel Pers	20	\$ 31,811	\$ 31,831
A.1680.0100	Central Data Pers	8,565	\$ 24,295	\$ 32,860
A.3630.0100	Electrical Insp Pers	(236)	\$ 17,238	\$ 17,002
A.5010.0100	Highway Admin Pers	(21)	\$ 120,503	\$ 120,482
A.7510.0100	Historian Pers	(1,100)	\$ 5,000	\$ 3,900
A.8010.0100	Zoning Pers	(354)	\$ 19,505	\$ 19,151
A.8020.0100	Planning Pers	(1,595)	\$ 22,120	\$ 20,525
A.8025.0400	Task Force Contr	(9,772)	\$ 19,772	\$ 10,000
A.9730.0700	B.A.N. Interest	<u>725</u>	\$ 3,625	\$ 4,350
Total Decrease in Appropriations		<u>\$ (10,299)</u>		
Increase (Decrease) in Estimated Revenues				
A.0000.1120	Sales Tax - General	\$ 38,976	\$2,506,262	\$2,545,238
A.0000.5031	Interfund Transfers	<u>725</u>	\$ 0	\$ 725
Total Increase in Estimated Revenues		<u>\$ 39,701</u>		
Increase (Decrease) in Appro. Fund Balance				
A.0000.0599	Appro. Fund Balance	<u>\$ (50,000)</u>	\$ 750,000	\$ 700,000
Total Decrease in Appro. Fund Balance		<u>\$ (50,000)</u>		
<u>Highway Fund</u>				
Increase (Decrease) in Appropriations				
DA.5110.0100	Highway Repairs Pers	\$ 3,278	\$ 669,882	\$ 673,160
DA.9030.0800	Social Security	200	\$ 55,900	\$ 56,100
DA.9730.0700	B.A.N. Interest	<u>2,125</u>	\$ 10,625	\$ 12,750
Total Increase in Appropriations		<u>\$ 5,603</u>		
Increase (Decrease) in Estimated Revenues				
DA.0000.1120	Sales Tax - Highway	\$ 28,478	\$1,966,288	\$1,994,766
DA.0000.5031	Interfund Transfers	<u>2,125</u>	\$ 9,600	\$ 11,725
Total Increase in Estimated Revenues		<u>\$ 30,603</u>		
Increase (Decrease) in Appro. Fund Balance				
DA.0000.0599	Appro. Fund Balance	<u>\$ (25,000)</u>	\$ 400,000	\$ 375,000

Total Decrease in Appro. Fund Balance \$ (25,000)

Water Fund

Increase (Decrease) in Appropriations

F.8310.0100	Administration Pers	\$ 1,461	\$ 77,110	\$ 78,571
F.9030.0800	Social Security	<u>100</u>	\$ 19,900	\$ 20,000
	Total Increase in Appropriations	<u>\$ 1,561</u>		

Increase (Decrease) in Estimated Revenues

F.0000.2140	Metered Water Sales	<u>\$ 1,561</u>	\$1,423,358	\$1,424,919
	Total Increase in Estimated Revenues	<u>\$ 1,561</u>		

Sewer Fund

Increase (Decrease) in Appropriations

G.8110.0100	Administration Pers	\$ 1,461	\$ 77,110	\$ 78,571
G.8120.0100	Sewage Collect Sys Pers	2,088	\$ 286,712	\$ 288,800
G.8540.0100	Drainage Pers	(21)	\$ 98,736	\$ 98,715
G.9030.0800	Social Security	300	\$ 35,400	\$ 35,700
G.9730.0700	B.A.N. Interest	<u>\$ 2,500</u>	\$ 12,500	\$ 15,000
	Total Increase in Appropriations	<u>\$ 6,328</u>		

Increase (Decrease) in Estimated Revenues

G.0000.2122	Sewer Charges	\$ 5,000	\$ 80,000	\$ 85,000
G.0000.2650	Sales of Scrap Materials	(200)	\$ 200	\$ 0
G.0000.2680	Insurance Recoveries	(1,000)	\$ 1,000	\$ 0
G.0000.5031	Interfund Transfers	<u>\$ 2,528</u>	\$ 27,100	\$ 29,628
	Total Increase in Estimated Revenues	<u>\$ 6,328</u>		

Totals

Appropriations Increase	\$ 3,193		
Estimated Revenues Increase	78,193		
Appro. Fund Balance Decrease	<u>(75,000)</u>		
Tax Levy - No Change	<u>\$ 0</u>		

From: Firearms Permit Review Board and Town Attorney

MOTION by _____ Seconded by _____
to approve Firearms Discharge Permits for the individuals as shown on the attached list.