

**AGENDA**  
**AUGUST 6, 2018**

**6:45pm - Drescher & Malecki Audit Results**

**7:00 pm – REGULAR TOWN BOARD MEETING**

- Pledge of Allegiance**
- Opening Prayer**
- Public Input** (at start and end of meeting)
- For the record, Board Members Present**
- Approval of Minutes July 2, 2018 Town Board Meeting** (     /     )

**Bill Payment of August 6, 2018**

Voucher No. 20181454 – 20181542    \$138,938.31  
Pre-paid \$13,907.97                    **TOTAL \$152,846.28**

GENERAL FUND	\$145,270.48
HIGHWAY	\$ 33,509.48
WATER/SEWER	\$ 11,213.19
TRUST & AGENCY	\$ 54,023.41
REFUSE	\$ 432.38
FIRE	\$114,583.16

**Bill Payment of July 23, 2018**

Voucher No. 20181314-20181448    \$642,700.74  
Pre-paid \$17,598.10                    **TOTAL \$660,298.84**

GENERAL FUND	\$ 98,582.27
HIGHWAY	\$202,219.14
WATER/SEWER	\$233,791.82
TRUST & AGENCY	\$ 32,340.56
FIRE	\$ 1,358.56
REFUSE	\$ 71,970.15
SPECIAL grant fund	\$ 2,335.59

**Departments**

- Highway – Paul Siegmann
- Water / Sewer – Rich Donner
- Recreation – Mike Ranalli
- Building Inspector – Mike Klock
- Assessor – Brigitte Grawe
- Seniors - Arlene Mante
- Wendel – Tim Zuber

- Motions:** per list attached (Matthew Brooks)

**Board Member Items:**

Larry Helwig  
Gil Doucet  
Curt Doktor  
Randy Retzlaff  
Don MacSwan

- Next Meeting: SEPTEMBER 10, 2018 7:00 pm Regular Town Board Meeting**

- Public Input**

- Request Motion to Adjourn:** (     /     )

**MOTIONS**  
**August 6, 2018**

**From: Building Inspection Department, Town Supervisor, Town Attorney**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

WHEREAS, Louis Anastasi has been a part-time employee with the Town of Wheatfield since April of 2017 in the Building Inspection Department, and

WHEREAS, Louis Anastasi has been made a full-time employee effective July 2, 2018; and

WHEREAS, throughout his over a year employment with the Town of Wheatfield, Louis Anastasi has been an effective employee in the Building Inspection Department and successfully has completed more than 180 days service with the Town.

NOW, THEREFORE, BE IT

RESOLVED, that the probationary period of 180 days, which would normally take effect on July 2, 2018 for Louis Anastasi is hereby waived due to his past service for the Town and exceptional past performance.

**From: Highway Department**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

to authorize the declaration of surplus property for the following items:

- (1) a 1970 Galion Grader Model T500;
- (2) a 1987 GMC 1 ton truck; and
- (3) a 1995 Ford 1 ton truck with lift gate,

and to authorize the Highway Department to place said items on Auctions International for sale, as they are surplus. Thereafter, upon receipt of bids for said surplus items, the Highway Department will be required to request authorization from the Town Board to accept said bids, if appropriate.

**From: Recreation Department**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

to authorize current employee, Ed Mclvor, to become compensated for his leadership role in the Recreation Department, and placed in Part-Time Grade 3, with a starting rate of pay of \$12.59 per hour. This pay classification change is due to the fact that Ed Mclvor has been increased duties to lead teams of employees, which is a leadership role in the Recreation Department.

**From: Town Supervisor and Town Board**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

to authorize and direct the Town of Wheatfield Planning Board to schedule and conduct additional meetings as necessary during the Summer months in order to accommodate the volume of Planning Board applications, which cyclicly arise in the Summer, while also not exceeding the Planning Board's Administrative Rule of a maximum of four (4) applications per meeting.

This Resolution authorizes and directs the Chairman of the Town of Wheatfield Planning Board to schedule as many needed additional meetings per month in order to accommodate the volume of applicants and prevents an applicant from having to wait an excessive period of time in excess of one (1) month in order for their matters to be heard and reviewed by the Planning Board.

**From: Town Board and Town Comprehensive Planning Implementation Task Force**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

WHEREAS, the Town Comprehensive Planning Implementation Task Forces have indicated the need for services of a secretary, who is not a group member, to take minutes at the Town Comprehensive Planning Implementation Task Force meetings, and to do other administrative work for the Town Comprehensive Planning Implementation Task Forces; and

WHEREAS, currently a Town Comprehensive Planning Implementation Task Force member is the group's secretary. This detracts from the member's participation at meetings, as a secretary is busy taking minutes and doing administrative work, while said individual's attention should rather be on the meeting's business; and

WHEREAS, the Town seeks to remove that duty from the Town Comprehensive Planning Implementation Task Force member, and assign that duty to Town Employee, Mary Beth Long, to be paid for said extra duties at her current hourly wage, with any necessary overtime expense.

NOW, THEREFORE, BE IT

RESOLVED, that Town Employee, Mary Beth Long, be assigned the duty of Town Comprehensive Planning Implementation Task Force secretary, a non-Town Comprehensive Planning Implementation Task Force member position, to be paid for said extra duties at her current hourly wage, with any necessary overtime expense, and any Town Comprehensive Planning Implementation Task Force members previously serving as secretary shall be relieved of said duties.

**From: Water and Sewer Department**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

to authorize the posting for the hiring of a laborer position in the Water and Sewer Department in lieu of a vacant truck driver position currently existing.

**From: Town Supervisor, Town Board and Town Attorney**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

WHEREAS, the Niagara River Greenway Trail has been a project that has been discussed within the Town of Wheatfield for several years; and

WHEREAS, a final plan in this matter has not come to complete fruition due to numerous issues, including cooperation with other local municipalities, funding and design; and

WHEREAS, the Niagara River Greenway Trail is a project of regional significance connecting existing trails within the City of Niagara Falls and the City of North Tonawanda, and thereafter, throughout the waterfront communities of all Western New York, and the State of New York; and

WHEREAS, the City of North Tonawanda, City of Niagara Falls and the Town of Wheatfield have come to a mutually beneficial understanding and prepared an Inter-Municipal Agreement regarding working together towards the final funding, design and construction of the remaining necessary section of said Greenway Trail through the Town of Wheatfield.

NOW, THEREFORE, BE IT

RESOLVED, that the Town of Wheatfield approves the Inter-Municipal Agreement with the City of North Tonawanda and the City of Niagara Falls regarding applying for funding and the design and construction of the connecting Greenway Trail between said cities and through the Town of Wheatfield.

**From: GHD Engineers and Town Board**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

WHEREAS, GHD Engineers, on behalf of the Town of Wheatfield, has inspected the public improvements constructed under a PIP for the Eagle Chase Subdivision Phase 2, and deemed the pavement and curbs, storm drainage, sanitary sewer, and waterline facilities have been completed with reasonable conformance with the Town of Wheatfield Standards Specifications and approved construction plans; and

WHEREAS, per GHD's letter recommending acceptance of the public improvements, all requirements of the SPDES General Permit for Stormwater Discharges for Construction Activity must be complied with during the construction of the individual home sites; and

WHEREAS, the performance guarantee in the form of a Maintenance Bond is accepted by the Town Attorney and will remain in effect until August 6, 2020.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Wheatfield accepts the completed PIP improvements, including pavement and curbs, storm sewer, sanitary sewer, water lines, public utility easements, drainage easements, roadway dedication and Maintenance Bond for Eagle Chase Subdivision Phase 2, with the following conditions:

1. All outstanding right-of-way dedication paperwork must be reviewed and found acceptable by the Town Engineer and Town Attorney. The developer and their attorney will be responsible for filing the right-of-way dedication and must provide the Town Attorney with a filed copy of the documents prior to issuance of any building permits on Phase 2 lots;
2. Two (2) copies of the required Maintenance Bond are to be submitted to the Town Attorney for final review and acceptance; and
3. All requirements of the SPDES General Permit for Stormwater Discharges from Construction Activity must be complied with during construction of the individual home sites.

**From: Wheatfield Local Development Corporation**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

WHEREAS, the Town Board wishes to assess the advisability of submitting a Community Development Block Grant ("CDBG") application to the New York State Office of Community Renewal (the "OCR") for a grant to support the construction of a new facility for Pellicano's Marketplace at 3328-3338 Niagara Falls Boulevard in the Town; and

WHEREAS, the Town is required to hold a public hearing to provide information to the public and to consider citizen comments regarding community needs and the plan proposal prior to submitting an application for CDBG funding.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board hereby calls for a Public Hearing whereat all interested parties shall be heard regarding the CDBG program, the Town's community development and economic development programs, and the proposed funding application. Such Public Hearing to be held at the Wheatfield Town Hall, 2800 Church Road, Wheatfield, New York 14120, at \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

