

# AGENDA

**JANUARY 28, 2019**

## **7:00 pm - REGULAR TOWN BOARD MEETING**

- Pledge of Allegiance**
- Opening Prayer**
- Public Input** (at start and end of meeting)
- For the record, Board Members Present**
  
- Approval of Minutes** January 7, 2019 Town Board Meeting (     /     )
  
- Bill Payment of January 28, 2018**
  - Voucher No. 20182671 – 20182785 \$1,688,435.82
  - Pre-paid \$3,241.73     **TOTAL \$1,691,677.55**
  
  - GENERAL FUND     \$ 80,132.98
  - HIGHWAY     \$ 29,942.15
  - WATER/SEWER     \$ 204,275.22
  - FIRE     \$1,259,055.56
  - TRUST & AGENCY     \$ 18,617.00
  - REFUSE     \$ 96,412.91
  
- Departments**
  - Highway – Paul Siegmann
  - Water / Sewer – Rich Donner
  - Recreation – Mike Ranalli
  - Building Inspector – Mike Klock
  - Assessor – Brigitte Grawe
  - Constables
  - Seniors – Judy Blake
  - Wendel – Tim Zuber
  
- Motions:** per list attached (Matthew Brooks)
  
- Board Member Items:**
  - Larry Helwig
  - Gil Doucet
  - Curt Doktor
  - Randy Retzlaff
  - Don MacSwan
  
- Next Meeting: February 11, 2019 7:00 pm Regular Town Board Meeting**
  
- Public Input**
  
- Request Motion to Adjourn:** (     /     )

**JANUARY 28, 2019**

**MOTIONS**

**From: Wendel**

**MOTION By \_\_\_\_\_ Seconded By \_\_\_\_\_**  
to authorize Wendel to provide GIS support services during 2019. In accordance with Wendel's proposal dated January 15, 2019, a Lump Sum fee of \$4,950.00 will be paid for WMA Site Hosting and ArcGIS Data Collector Application Subscription, and a Time and Expense budget (not-to-exceed) of \$5,050.00 will be established for GIS/GPS Support and Training tasks described in the proposal. Total authorization is for \$10,000.00.

**From: Wendel**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**  
to authorize Wendel to provide stormwater management program assistance for the year 2019 in accordance with their proposal letter dated January 24, 2019, for a time and expense estimated fee of \$6,000.00.

**From: Highway Department**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**  
to authorize the Highway Superintendent, Paul Siegmann to attend the 2019 "Local Roads Matter" Advocacy Day in Albany, New York on March 5th through March 6th, and the ensuing expenses for two (2) nights of accommodations, transportation and other miscellaneous allowed expenses.

**From: Town Supervisor and Town Board**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**  
to appoint Connie D. Miner of Connie D. Miner & Co. Grant Consultants for the year 2019, and effective February 1, 2019, pursuant a Professional Services Contract to be completed and approved by the Town Attorney.

**From: Budget Director**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**  
to approve and authorize the Town Supervisor, Don J. MacSwan, to sign an Agreement with Drescher & Malecki LLP, Certified Public Accountants, dated December 4, 2018, requesting that they audit the financial statements of governmental activities, each major fund, and the aggregate remaining fund information of the Town of Wheatfield as of December 31, 2018, and for the year then ended. Said services are estimated to be \$18,252.00 for said audits.

**From: Budget Director**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**  
to approve and authorize the Town Supervisor, Don J. MacSwan, to sign the proposed contract with Municipal Solutions, Inc., dated October 1, 2018 to provide financial services related to the issuance of Bond Anticipation Notes and Serial Bonds, if appropriate, along with other general financial services, including continuing disclosure filings related to debt issuance for the calendar year 2019.

**From: Budget Director**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

WHEREAS, the Governmental Accounting Standards Board ("GASB") issued Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions ("OPEB") which now requires an actuarial valuation of OPEB effective for the Town for the calendar year ending December 31, 2018; and

WHEREAS, the Town's OPEB valuation has been calculated in the past under the Alternative Measurement Method as permitted by GASB Statement No. 45 which did not require an actuarial valuation.

NOW, THEREFORE, BE IT:

RESOLVED, that the Town of Wheatfield is hereby authorized to issue a request for proposal (RFP) for an Actuarial Valuation of the Governmental Accounting Standard Board ("GASB") Statement No. 75. Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions ("OPEB") as required to be reported in the Town's audit report for the year ending December 31, 2018.

**From: Town Supervisor, Town Board and Wendel Engineers**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**  
to approve and authorize Town Supervisor, Don MacSwan, to execute and enter into a Contract with Wendel Engineers to provide certain agreed upon engineering services to the Town of Wheatfield for the year of 2019.

**From: Town Supervisor, Town Board and Town Attorney**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**  
to approve and authorize Don MacSwan, the Town Supervisor, to enter into and execute the tentative Agreement between the Town of Wheatfield and the International Brotherhood of Teamsters Local #264 for the years of 2019 through 2022, with the understanding that the current version of this Agreement in paragraph number 5 has been amended with regard to overtime requests regarding Sewer Department pump stations. This approval is also conditioned upon attorney approval of the tentative Agreement and any final modifications.

**From: Town Supervisor and Town Board**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**  
to authorize and formally create an Emergency Services Department for the Town of Wheatfield. This said department is herein established to have a Director to serve on a volunteer basis. The current Emergency Services Focus Group is hereby assigned to act as consultants to the newly formed Emergency Services Department. Furthermore, this Motion authorizes the appointment of Michael Zarbo as the Director of the newly established Emergency Services Department for 2019 to serve on a volunteer basis without pay. Said appointment will be created for a term of each calendar year and shall be subject to appointment on an annual basis at the Town's yearly Reorganizational Meeting.

**From: Town Supervisor and Town Board**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**  
to authorize and approve Town Supervisor, Don MacSwan, to issue a letter expressing the Town of Wheatfield's disgust, dismay and frustration with Gov. Andrew Cuomo's proposal to gut Aid and Incentives to Municipalities for the 2020 State Budget. This proposal of Gov. Andrew Cuomo will cause the Town of Wheatfield to lost \$55,227.00 in current State funding, as well as cutting similar funding to over 90% of the State's Towns and Villages. Despite these anticipated cuts from the State to our local Town Budget, the State still moves forward numerous other additional local mandates which will result in additional expense to the Town of Wheatfield. This Motion also encourages other local Municipalities in the State of New York to register similar complaints with their local officials in order to prevent this proposal from becoming law.

**FROM: Town Board**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**  
to appoint Supervisor Don MacSwan as delegate and Councilman/Deputy Supervisor Larry Helwig as alternate delegate to the New York State Association of Towns annual business meeting for 2019.

**From: Town Board**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

WHEREAS, the Town has a Subdivision Sign Replacement Policy, which authorizes that when a sign is located within a Town right-of-way and designating a subdivision is damaged or destroyed by natural causes, or if it cannot be determined who is responsible for the damage, the Town of Wheatfield is authorized to contribute in the repair or replacement of the sign of up to a 30% contribution not to exceed \$2,500.00; and

WHEREAS, the residents of the Meadowbrook Acres in the Town of Wheatfield have met the requirements of the Town's Subdivision Replacement Policy and have presented a reasonable invoice of \$3,750.00 for sign replacement; and

WHEREAS, the Town's 30% contribution not to exceed \$2,500.00 is \$1,125.00.

NOW, THEREFORE, BE IT:

RESOLVED, that the Town of Wheatfield authorizes the issuance of payment for its 30% contribution to the Meadowbrook Acres subdivision sign replacement in the amount of \$1,125.00.