

Town of Wheatfield
Comprehensive Planning Implementation Task Force
Veterans Memorial Focus Group

AGENDA

Meeting Date: Thursday, January 14, 2016
Time: 7:00 p.m., to 8:30 p.m.
Place: Community & Senior Citizen Center

- Introduce Quest: Richard Torcasio Rich M

- Approval of October 8, 2015 Meeting Summary Art

- Old Business:**
 - Update Architectural/Engineering & Cost Contracts Ed S./Tim
 - Boundary, Topographic & soil Testing Documents Ed S.
 - Update of Fund Raising Pamphlet Progress & 3rd Iteration Ed S.
 - Revising Building Expenses Listing
 - Fund Raising Briefing Pamphlet Complementing Video Presentation: Group
 - A “talking points” outline complementing the pamphlet.

- New Business:**
 - SWOT Analysis, Re: Engaging Contractual Professional Fund Raiser Rich M/Rich T.
 - Nominations for: Rich M.
 - Campaign Chairperson Update (Bill R.)
 - Honorary Chairperson (Needed?) (Mike L.)
 - Campaign Committee Members Update (Tim R.)
 - Corporate, Political, Civic, Military Division Leaders
 - Entities to be approached for funding, contributions, grants
 - Sources of Contributions/Lists made available by Business Development Focus Group
 - Other Member Comments, observations and recommendations

Thought:

“Mistakes should be examined, learned from, and discarded; not dwelled upon and stored” – Tim Fargo

CC: (Information Only)	Town Board Members	Don Wallace	Bernie Rotella
	Town Supervisor	Gail Connery	Richard Torcasio
	Town Clerk	Earl Wells	Focus Group Leaders

Attachment: Application for Appointment to a focus Group

2016 MEETING SCHEDULE: All meetings take place on the 2nd Thursday of each month, starting at 7:00 p.m., at the Town’s Community Center. (Changes will be announced in advance via the Internet).

Application for Appointment to a Town Focus Group: Attached for your use when you come upon a resident who has a passion for honoring members of the United States Armed Forces.



TOWN OF WHEATFIELD
Comprehensive Planning Implementation Task Force
2800 Church Road
North Tonawanda, New York 14120

Application for Appointment to a Town Focus Group

I am applying for membership on the Focus Group noted below. I understand the Town of Wheatfield Comprehensive Planning Implementation Task Force monitors each Focus Group. Also, understand the need to attend and participate in one monthly scheduled meeting, conducted on the Town of Wheatfield property.

Agriculture Preservation	___	Energy Application	___
Business Development	___	Greenspace Preservation	___
Civic Activities Advisory	___	Town Center	___
Disaster Management (temporarily inactive)	___	Veterans Memorial	___

✓ Note: Select one Focus Group, unless selecting the Veterans Memorial, then you may select a second Focus Group

Complete all that apply:

Name (Print) _____ Telephone No. _____
Address: _____ City/Town _____ ZIP _____
Cell Phone: _____ Fax _____ Email _____

My motivation for volunteering is:

Highest Level of Education:

- | | |
|---|----------------|
| <input type="checkbox"/> Elementary School | Concentration: |
| <input type="checkbox"/> High School Graduate | Concentration: |
| <input type="checkbox"/> Some College (years and/or semester) | Concentration: |
| <input type="checkbox"/> College Graduate | |
| <input type="checkbox"/> Post Graduate | |
| <input type="checkbox"/> Other: | |

Occupation Work Experience History (Job title and years of service):

Professional Certification(s):

Avocation(s), Hobbies:

Other Comments: (Optional)

Certification:

I certify the above information is true and accurate to the best of my ability.

Signature

Date

